

**WINFIELD PLANNING COMMISSION**

**MINUTES**

**November 5, 2018**

**7:00 p.m.**

Chairman William Davis called the meeting of the Winfield Planning Commission to order on November 5, 2018 at 7:00 p.m. at Winfield City Hall, 12448 Winfield Road, Winfield, WV.

**Members Attending:** Bill Davis, Pat Woodrum, Dana Campbell and Dale Vance

**Members Absent:** Sean Loyd and Diann Hodges

**Staff Present:** Mayor, Randy Barrett, Angie Hodges, Secretary; Jesse Parker, Planning Director, Jonathan Atkins, Building Inspector and Tim Lafon, City Attorney

**Staff Absent:** Jackie Hunter, Recorder

**Public Present:** None

**Approval of Minutes:** Dana Campbell made a motion to approve the minutes of the October 1, 2018 meeting. Motion carried.

**Staff Action/Reports:**

13 Residential Building permits and 1 Commercial Building Permits and 0 Permit Extensions were issued between September 26, 2018 through October 30, 2018.

**UNFINISHED BUSINESS**

1. Discuss fees for Commercial Plan Reviews.

Attorney, Tim Lafon began by stating after review of the previous planning commission meeting discussion, the commercial plan review fees are sufficient and he suggested that no changes should be made at this time. However, he did draft an addition to Ordinance 1717.11 Building Permit Fees:

"A building permit is required of all subcontractors for a construction project; however, no additional fee shall be required so long as the contractor has paid the building permit fee and has a lawful permit in good standing."

After a brief discussion, member, Dale Vance made a motion to advance the addition to city council for action. Motion carried.

2. Discuss Commercial Parking in Old Town.

Attorney, Tim Lafon, stated that commercial business off street parking requirements can never be met in the Main Street area. He drafted an addition to Article 1361.04- Off-Street Parking Requirements” of the Ordinances of the City of Winfield. The addition is as follows: “Main Street in the City of Winfield is excepted from this Ordinance. Any structure on Main Street is only required to maintain the parking that it has at the time of the adoption of this Ordinance”. After a brief discussion, member, Dale Vance made a motion to advance the change to city council for action. Motion carried.

3. Addiction Treatment Centers Prohibited Ordinance

Mayor, Randy Barrett and Attorney, Tim Lafon stated there are rumors circulating regarding the proposed city ordinance prohibiting Addiction Treatment Centers. An addition regarding dispensing medication (Suboxone, Naloxone etc...) is needed to the proposed ordinance. The proposed ordinance as it stands, “It shall be unlawful and prohibited within the City of Winfield to operate an addiction treatment/rehabilitation center; a social service program for addicts or secondary social service activities for addicts; or homeless shelter activities may not be provided at any structure, whether operated as a social services facility, church or similar charity within the city limits of Winfield.” The addition to add to the end is “**THAT GIVE OUT MEDICATION**”. The concerns are that the city wants to discourage services that addiction related organizations provide in churches and other groups (example: Alcoholics Anonymous). Dale Vance made a motion to advance the new ordinance with the no Rx addition to city council for action. Motion carried.

**NEW BUSINESS**

None


**GOOD OF THE ORDER**

Mayor, Randy Barrett stated that the boat ramp construction is running behind schedule due to the weather. The city may have to help pay for some of the paving of Garfield Street with subcontractor permit fees from the boat ramp project. It will be presented to council when the time comes. The timeline for the new Waste Water Treatment Plant is for construction to begin October 2019 and be completed December 2020.

**ADJOURNMENT**

Bill Davis made a motion to adjourn at 7:27 pm until the next meeting. Motion carried.

  
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William Davis, Chairman

  
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Angie Hodges, Secretary