

**Winfield Municipal Building Commission**  
**Minutes**  
**September 27, 2018**  
**7:00 P.M.**

Chairman Dennis Sansom called the Winfield Municipal Building Commission meeting to order at 7:00 p.m. on September 27, 2018 at the Winfield City Hall located at 12448 Winfield Road, Winfield, WV.

**Members Present:** Bob Harvey, Jim Winter, Dennis Sansom, Huey Lovejoy and Ed Dawson.

**Others Present:** Randy Barrett, Mayor; Jackie Hunter, City Recorder; Gloria Chapman, City Clerk/Treasurer and City Counsel, Tim LaFon.

**Public:** None.

**Minute Approval:** Corrections were made to the August 23, 2018 Special Meeting minutes that should have read that Huey Lovejoy moved to nominate Dennis Sansom as Chairman. Nominations were closed and Dennis Sansom was elected Chairman. After corrections to the minutes of August 23, 2018, Ed Dawson moved that the minutes be approved. Motion carried.

**Financial Report:** Hearing no objections or questions, Jim Winter moved to approve the Financial Report for August, 2018. Motion carried.

**UNFINISHED BUSINESS:**

**Discuss Necessary Improvements to Community Center.** The Mayor reported that the inclusive playground equipment had been ordered for the park adjacent to the Community Center, and the Mayor stated that the city maintenance crew would install it. He also stated that the cost of the concrete would be covered under the grant from the Putnam County Enhancement Grant.

Mayor Barrett stated that the tables in the Community Center had some damage due to being drug across a metal decorative strip on the stage when they were being set-up. He said repairs could be made to the tables and the decorative strip could be corrected.

**Plan for Old Town Square Lot.** The Mayor passed around several pictures of shade trees to place on the Old Town Square lot. Huey Lovejoy moved to purchase two Red Bud trees. Motion carried. Dennis Sansom said that he would be glad to be on hand to help when the trees were planted.

## **UNFINISHED BUSINESS (CONT'D.)**

**Discuss Phase I of Streetscape Project.** The Mayor stated that there was no movement at this time.

**Transfer Ownership of Alley on the East Side of Tracy Comstock's property at 155 Second Street.** The Mayor noted this was listed under New Business.

## **NEW BUSINESS:**

### **Discuss Condemnations of Property with Regard to the Boat Ramp.**

City Attorney Tim LaFon explained that he has completed the initial Right of Entry to obtain property along the front of the two properties closest to the boat ramp owned by Tracey Comstock and Leona Goff in order to widen the road. Mr. LaFon explained that the cost of the Right of Entry is \$ 2,500.00 paid to the court. Ed Dawson made motion to approve the payment of \$ 2,500.00 to the court for Right of Entry. Motion carried.

Attorney Tim LaFon also explained that Tracey Comstock of 155 Second Street requested that in exchange for the section of property she is giving the city, she would like the portion of the city-owned alley adjacent to her property to be surveyed and deeded to her, and requested that the city pave or gravel it for a driveway. The Mayor stated that this alley was once used for delivery of fuel, but it no longer is useful for the city to own. After discussion; Mr. Ed Dawson moved to approve deeding this alley to Tracy Comstock for a driveway, and to either pave or gravel it the same as is done to the street. Motion carried.

**Discuss Paving Options From Third & Garfield Streets to Route 817.** The Mayor that he had a meeting yesterday with the WV Division of Natural Resources regarding the boat ramp project, and requested paving from Third and Garfield Streets since this was part of the project, but not all of the decision-making people were present at the meeting, therefore no decision was made. The Mayor stated that negotiations would continue with the WV DNR, but he also stated that since we have had an exceptional amount of rain they have not been able to work and if they were not able to work by the first of October, the project would be halted. He said he would continue to request the paving, but felt the city would be responsible for some of the cost.

**GOOD OF THE ORDER:** Jim Winter mentioned that Rick's Barber Shop is now within the city limits in the old post office building on Ferry Street.

**ADJOURNMENT:**

With no further business, the meeting was adjourned at 7:45 until the next scheduled meeting.

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Dennis Sansom, Chairman

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Bob Harvey, Secretary