

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**October 10, 2018
3:00 p.m.**

On Thursday, October 10, 2018 at 3:00 p.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Clarence Litton and Rod Burns, members; and Bill Harper, Plant Manager and Gloria Chapman, Secretary.

Others present: Jackie Hunter, City Recorder; and Jonathan Carpenter and Corey Smith of The Thrasher Group; and City Attorney Tim LaFon.

PUBLIC

None.

MINUTES

The minutes of the September 11, 2018 regular meeting and were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of September in the amount of \$ 43,046.98 were approved without objection.

Income/Expense. The financial statement for September was approved without objection.

Adjustments. The adjustments for the month of August in the amount of \$ 1,530.66, which included two large leak adjustments, were approved without objection.

REPORTS

Chairman – comments/reports.

The Mayor stated that Bill Harper and maintenance crew installed a tap on Winfield Avenue this past month. He also reported that the crew has had to move a lot of lines at the boat ramp project.

Staff report. Plant manager Bill Harper reported that the ammonia level for August was 23.6mg/L.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Jonathan Carpenter of The Thrasher Group reported that all of the required documents have been uploaded on the RD Apply site except for the Preliminary Engineering Report and the Environmental Report, which are on his desk for final approval. Once they are uploaded, then the certification page can be checked and the application process will be complete. Jonathan also stated that the Public Meeting regarding our loan application for the new plant is scheduled for October 16th at 5:00 p.m. here at City Hall.

MS-4 Program. Mayor Barrett reported that the remaining funds that were left over from our 2010 storm water project have been depleted with the payment of the latest invoices from The Thrasher Group.

High School Lift Station upgrade. Mr. Corey Smith of The Thrasher Group reported that the punch list was almost complete and that he had sent the Mayor the Certificate of Substantial Completion and the Pay Application Request from Pipe Plus. Jonathan Carpenter advised that the Pay Application not be paid until the entire punch list was complete.

Thrasher Engineering amended Services Agreement for new SBR plant. The Mayor stated that this agenda item should have been removed from the agenda, as it was completed in September.

Discuss new chain-link fence around Walters Street Lift Station. The Mayor presented a proposal from Hedrick's Fence for \$ 2,495.00 for installing a new chain-link fence around Walters Street station. He stated that the current fence is old and the slats are missing and the gates are bent. He explained that the old fence will like an eye sore, since the new boat ramp project will make it completely visible and part of that park. After discussion, Clarence Litton made motion to accept Hedrick's proposal for \$ 2,495.00 to install the new fence around the station. Motion carried.

GOOD OF THE ORDER

Nothing.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 3:41 p.m. until the next regularly scheduled meeting on November 1.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary