

**MINUTES OF THE CITY COUNCIL
REGULAR MEETING
September 11, 2018
6:00 pm.**

Mayor Randy Barrett called the regular meeting of the Winfield City Council to order on September 11, 2018 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Road, Winfield, WV.

ATTENDANCE

Members Attending: Randy Barrett, Mayor; Steve Hanna, Frank Bannister, Kevin Karnes and Joe Rumbaugh, members; Jackie Hunter, Recorder.

Staff Present: Gloria Chapman, City Clerk/Treasurer and John Hodges, Public Works Director.

Absent: Ryan Powers and Tim Lafon, City Counsel.

Public and Guests: None speaking.

Approval of Minutes: Hearing no objections or questions, Kevin Karnes moved that the minutes of the August 14, 2018 Regular Meeting be approved. Motion carried.

FINANCIAL:

Bills Paid. Hearing no objections or questions, the bills paid for the month of August 2018 in the amount of \$39,963.98 was approved. Motion carried.

General Fund Financial Statements. Hearing no objections or questions, Frank Bannister moved that the Financial Statement for the month of August 2018 be approved. Motion carried.

Coal Severance Fund Financial Statement. Hearing no objections or questions, Frank Bannister moved the Coal Severance Statement for August 2018 be approved. Motion carried.

REPORTS, QUESTIONS & DISCUSSIONS

Police and Municipal Staff Report:

Chief Starcher reported that Officer Coey-Powell was having her baby as the Council meeting was being held. He said that she would be off duty for twelve weeks.

The Chief mentioned that the state had given Winfield fourteen car seats to be distributed to qualified recipients.

Chief Starcher said there have been no issues at school athletic functions, since there has been a roving Police car presence at the games. He said Midget League has requested the same service.

Chief Starcher noted that Officer Higginbotham is presently at the Academy and progressing well.

He also mentioned that a new officer, William Hunter Bogle, has been hired and he will be sworn-in in October and attending the Academy in January. He is a part-time 911 dispatcher and a fire fighter in Teays Valley.

The Chief stated that Deputies Lewis and Hunt from the Sheriff's Dept. and Officer Ryan from the Charleston Police Dept. have been filling in during the staff shortage and doing a good job.

Chief Starcher noted that the department has received eight hours of free in-service training on an Ethics Class on Traffic Laws from Don Underwood. He said that a four hour class on leadership will be held in December and he would be taking the Capt. and Sgt. free of charge with two more officers receiving the class at a two-thirds discount.

The Mayor mentioned that the boat ramp should be completed by the first of December if the weather holds. He said that it had been brought to his attention that the top was off a storm drain at the boat ramp site and that it had been replaced. He stated that several islands in the boat ramp parking lot should eliminate some MS-4 storm water problems.

Police and Municipal Staff Report (cont'd)

Mayor Barrett gave the following schedule concerning the new sewer plant.

Submit funding application to the USDA in October
Final plans to PSC in November (180 day process)
Approval from PSC in May 2019
Advertise bids in June 2019
Open bids in July 2019
Contract written in October 2019
Construction started in October 2019
Completion in December 2020 and then a 6 month tweaking period.

The Mayor noted that the DEP would be visiting on Thursday to check the running of the sewer plant and ponds and the overflow.

He also stated that construction of the building at the old store location has been slowed partly due to changing designers, but the concrete should be poured tomorrow. He noted that the DOH still has some issues with the parking lot but that would not stop the construction.

Mayor Barrett said that one more sample was needed to complete the MS4 requirements of four samples for a base line.

Wastewater System/Treatment Plant Report: John Hodges reported that the ammonia reading for August was submitted too late to have a reading as of today.

UNFINISHED BUSINESS

Annexation Discussion. Next hearing to be October 25th at 5:30 pm. in Judge Reeder's court room.

National Bank Audit. The Mayor stated that he believed we were still on hold for Eleanor and St. Albans to complete details.

UNFINISHED BUSINESS (CONT'D.)

Second Reading Ord. 2018-2019-1 Text Amend Article 121.03 (h) Media Broadcast.

Steve Hanna moved to hold second reading to amend Article 121.03 (h) Broadcast.
Motion carried.

Consider Making City Parks No Smoking Zone. Motion tabled for wording.

NEW BUSINESS

Adopt Ordinance Prohibiting Addiction Treatment Centers. Frank Bannister moved to hold first reading on an ordinance prohibiting addiction treatment centers with the stipulation that Tim LaFon create an ordinance with proper wording. Motion carried.

Set Date for Trick-or-Treat. Kevin Karnes moved to hold Trick-or-Treat on Tuesday, October 30th from 6:00 p.m. to 7:30 p.m. Motion carried.

Discuss the Use of City Employees Managing Traffic for Trick-or-Treat. After discussion, Joe Rumbaugh moved that it was not necessary any longer to have City Employees managing traffic for trick-or-treat. Motion carried.

Add to Handbook City's Portion of Insurance Coverage. Frank Bannister moved to add the "Employee Insurance Coverage Policy" to the Employee Handbook as is, but excluding the words, "and the Winfield Sanitary Board". Motion carried.

GOOD OF THE ORDER. Frank Bannister questioned why the City's web page was not up to date. Gloria Chapman stated that everything was turned in on time, but the website host wasn't keeping it up to date. Mr. Bannister suggested looking for a new website manager/host.

Jackie Hunter reminded that next month's agenda should have consideration of the November Council Meeting date due to the election being held on the same day.

ADJOURNMENT

With no further business, Frank Bannister moved that the meeting be adjourned at 6:58 pm., until the next scheduled meeting. Motion carried.

Randy L Barrett, Mayor

Jackie Hunter, Recorder