

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**July 5, 2018
10:00 a.m.**

On Thursday, July 5, 2018 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Rod Burns, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Clarence Litton and Rod Burns, members; and Jackie Hunter, City Recorder. Mayor Barrett was absent.

Others present: Gloria Chapman, Secretary and City Attorney Tim LaFon; and Jonathan Carpenter and Corey Smith of The Thrasher Group. Plant Manager, Bill Harper was absent.

PUBLIC

None.

MINUTES

The minutes of the June 7 regular meeting and the June 27th special meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of June in the amount of \$ 250,524.58 were approved without objection.

Income/Expense. The financial statement for June was approved without objection.

Adjustments. The adjustments for the month of June in the amount of \$ 1,936.52, which included pool adjustments, were approved without objection.

REPORTS

Chairman – comments/reports. Mayor Barrett was absent.

Staff report. Plant manager Bill Harper was absent.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Jonathan Carpenter of The Thrasher Group reported that he spoke with the USDA regarding financing and the interest rate of 3.875% will be good until September. Jonathan also stated that since our loan would be over \$ 5 million dollars, it would have to go to Washington, DC for approval, and that might be a lengthy process. He stated that he had also spoken with Katy Mallory of Steptoe & Johnson about the possibility of getting a bridge loan to expedite the process, if it is not too costly, so that we can go to the Public Service Commission as soon as possible. Jonathan said all of this would be discussed at the Council meeting next week and we need their approval to move forward.

Discuss MS-4 Program. Jonathan Carpenter of The Thrasher Group went over the results for Pace Analytical of the storm water sample collected on June 11, 2018. He stated that the nitrates and phosphorus was slightly elevated, but that they would need to take three more samples, and that would establish a baseline for limits on storm water for Winfield.

High School Lift Station upgrades/bids. Mr. Jonathan Carpenter of The Thrasher Group presented to the Board the Plans and Specs and contract documents for the lift station upgrade and stated that they are waiting on a delivery date of the pumps, and then they will be able to give a timeline on the work progression.

NEW BUSINESS

None.

GOOD OF THE ORDER

Nothing.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:21 a.m. until the next meeting on August 2, 2018.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary