

Winfield Municipal Building Commission
Minutes
June 28, 2018
7:00 p.m.

Sam Barnett, Chairman, called the Winfield Municipal Building Commission meeting to order at 7:00 p.m. on June 28, 2018 at the Winfield Municipal Building at 12448 Winfield Road, Winfield, West Virginia.

Members Present: Bob Harvey, Huey Lovejoy and Dennis Sansom. Jim Winter was absent.

Others Present: Randy Barrett, Mayor; Jackie Hunter, City Recorder and Gloria Chapman, City Clerk/Treasurer.

Public: None

Minute Approval: The minutes of February 22, 2018 special meeting were approved on a motion made by Bob Harvey. Motion carried.

Financial Report – The financial statement for May 2018 was approved as presented without objection.

UNFINISHED BUSINESS:

Discuss Necessary Improvements to Community Center. Mayor Barrett reported that with regard to the Putnam County Transportation Enhancement Grant which we have received part of for the past two years, he stated that the county had \$ 60,000 to divided between four or five cities. The Mayor stated that they advised him to keep his estimate for his grant request to \$ 10,000. He explained that the city was interested in purchasing and adding five pieces of inclusive playground equipment to the park next to the Community Center for special-needs children. The Mayor stated that the grant was an 80/20 percent grant, so the equipment and installation would only cost the city about \$ 2,000.00. The Mayor also reported that he still has not received any estimates for constructing a picnic shelter; but that we had design plans drawn for a shelter. He said that we also received a 50/50 grant for \$ 32,000.00 from the State of West Virginia for which we could use to either build the shelter or a basketball court. The Mayor stated that the paperwork for the grant had to be turned into the County in August, and would be awarded in their August 14 meeting.

Plan for Olde Town Square Lot. The Mayor reported that the Christmas tree had been purchased and planted at the Olde Town Square lot. Dennis Sansom requested shade trees be planted at near the benches.

NEW BUSINESS

Discuss walk-through on Phase I Streetscape project. The Mayor reported that he met with Mark Scoular of WV Division of Highways and members of the Building Commission and did a walk-through of Route 817 on the Streetscape project. He stated that since the grant was for only around \$ 400,000, his desire was to move the project from Route 817 to Main Street because \$ 400,000 was not enough to do the Route 817 plan, but WV DOH would not let us move it to Main Street. He stated that the project should start sometime next spring.

GOOD OF THE ORDER:

The Mayor announced to the members that this Thursday evening would be the last night City Hall would be open until 7:00 p.m. He said with the ability to pay with credit/debit cards and paying your bill on the website has kept customers from coming in on Thursday evenings. The Mayor stated that he monitored the amount of phone calls and customers on Thursday evenings, and most of the time there would only be one customer and sometimes no customers or calls. Therefore, he presented the information to City Council and they voted to no longer remain open on Thursday evenings.

ADJOURNMENT

Motion was made by Bob Harvey at 7:29 p.m. to adjourn until the next scheduled meeting.

Sam Barnett, Chairman

Dennis Sansom, Secretary