

**MINUTES OF THE CITY COUNCIL
REGULAR MEETING
July 10, 2018
6:00 pm.**

Mayor Randy Barrett called the regular monthly meeting of the Winfield City Council to order on July 10, 2018 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Road, Winfield, WV.

ATTENDANCE

Members Attending: Randy Barrett, Mayor; Steve Hanna, Joe Rumbaugh, Frank Bannister, Ryan Powers and Kevin Karnes members; Jackie Hunter, Recorder

Staff Present: John Hodges, Public Works Director; Gloria Chapman, City Clerk/Treasurer and Tim LaFon, City Counsel.

Public: Mr. Todd Dingess of Smith Cochran & Hicks Accountants, and Mr. Jonathan Carpenter of The Thrasher Group were in attendance to give an update on the new SBR plant progress. Rod Burns of the Sanitary Board was in attendance. Mr. Carpenter and Mr. Dingess presented costs, steps, deadlines, and other important criteria needed to pursue financing for the new plant and asked permission from Council to move forward with the application presentation. Mr. Carpenter stated that an application should be presented to The United States Department of Agriculture, requesting \$9,000,000 on a 40 year loan at 3.875 per cent interest rate, and that if the application were presented at the earliest possible date, everything should be in order to complete the application before the quarter ends September 30th. After a great deal of discussion concerning the loan being at a fixed rate, how it could be paid off early using newly available funds from paid off existing loans and accumulated money in the Sanitary Fund, Ryan Powers moved to grant permission to The Thrasher Group to move forward with the application presentation to the USDA for a 40 year, \$9,000,000 loan at a 3.875 interest rate. Motion carried.

Approval of Minutes. Hearing no objections or questions, Ryan Powers moved to accept the minutes of June 12, 2018. Motion carried.

FINANCIAL:

Bills Paid: Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of June 2018 in the amount of \$46,592.56 be approved. Motion carried.

General Fund Financial Statements: Hearing no objections or questions Ryan Powers moved to approve the Financial Report for June 2018 was approved.

Coal Severance Financial Statement: Hearing no objections or questions, Ryan Powers moved that the Coal Severance Report for June 2018 be approved. Motion carried.

General Fund Budget Revision #1 2018-2019 Gloria Chapman stated that each year she was required to adjust the total fund balance to the actual balance on hand at the end of the fiscal year, June 30th. Ryan Powers moved to approve General Fund Budget Rev. #1 2018-2019 as follows. Motion carried.

Revenues:

Acct. Number	Acct. Description	Previously Approved Amt.	(Increase)	(Decrease)	Rev. Amount
297	Committed Fund Balance	75,350		3,986	71,364
298	Assigned Fund Balance	23,077	44		23,121
299	Unassigned Fund Balance	185,184		9,133	176,051

-13,075

Expenditures:

Acct. Number	Acct. Description	Previously Approved Amt.	(Increase)	(Decrease)	Rev. Amount
440	City Hall	250,438		7,075	243,363
700	Police Dept.	490,658		6,000	484,658

-13,075

Financial (Cont'd)

Coal Severance Budget Rev. #1 2018-2019

Gloria Chapman stated that she was adjusting funds in the Coal Severance account to show actual funds on hand at the end of the fiscal year, June 30th.

Steve Hanna moved that the Coal Severance Budget Fund Revision #1 2018-2019 be approved as follows. Motion carried.

Revenues:

Acct. Number	Acct. Description	Prev. Approved Amt.	(Increase)	(decrease)	Revised Amt.
298	Assigned Fund Balance	800		251	629

-251

Acct. Number	Acct. Description	Prev. Approved Amt.	(Increase)	(decrease)	Revised Amt.
440	City Hall	6,500		251	6,249

-251

REPORTS, QUESTIONS & DISCUSSIONS

Police and Municipal Staff Reports. Police Chief, Eddie Starcher, stated that the department having new officers under contract has proven to be advantageous because one of our new officers was being sought after by the Hurricane Police Department.

The Chief noted that Officer Higginbotham would be starting at the academy on August 27 and Officer Oiler would be starting in January.

Chief Starcher stated that all the officers qualified for PT testing and passed with 100%.

The Chief noted that Officer Thompson participated in solving a house break-in and all the articles were retrieved.

Reports, Questions & Discussions (cont'd).

Jackie Hunter commended the Chief and his officers for assisting in the May elections by delivering food and coffee donations for the election workers. Tudor's, McDonalds and Pizza Hut provided the food. She said it was a great example of communities working together and it was appreciated.

Mayor Barrett stated that the complaint to the Ethics Commission against Winfield was investigated and dismissed on June 28 due to false accusations.

The Mayor mentioned that the recent audit gave the city an "Unqualified Opinion" which is the most favorable opinion you can receive in an audit. The only finding was for segregation of duties, which happens every year; and that most small cities get this finding because it's impossible to hire enough employees to cover each area individually. Councilman Powers asked that information to be put on the web site.

Mayor Barrett said he met with the WVDNR and Dan Hill of Dan Hill Construction on Friday and he was informed that they had received the notice to proceed with the Winfield boat ramp. He said they would start moving in next week and expected to have the project completed by January 1, 2019.

The Mayor said they were still working on the \$200,000 COPS Grant and the JAG Grant of \$20,000 each for 2 officers.

Mayor Barrett informed that work had been halted on the work site of the old grocery store over state right-of-way and the new facility's parking. The discussion came about when the Department of Highways met recently with the Mayor and local reps to discuss the long anticipated Street Scape Project on Rt. 817, which will go from the bridge to the middle school. He said that the WV DOH has a tentative date to widen Rt. 817 in front of the Courthouse, but that wasn't scheduled until 2036-2040. The Mayor stated that the Street Scape was going to take more money than the grant provided, but he had been told where he may secure more government funding and he was checking on that tomorrow.

Wastewater System/Treatment Plant Report

John Hodges stated that the reading was taken too late in the month to report. He said the plant had recently been inspected by the WVDEP and all went well. The Mayor noted that one example for the MS-4 program had been retrieved but two more were needed for a base line. The first example was a good report.

UNFINISHED BUSINESS:

Annexation. Tim LaFon noted that a hearing would be held on October 25th at 5:30 p.m. at the Courthouse.

City National Bank Audit. Tim LaFon stated that everything was 2 months out because all participating cities were not ready.

Ord. 2018-2019-3 Text Amendment to Article 109.02 Signs. Frank Bannister moved to accept the article as written, removing present costs and adding \$100 for all signs. Motion carried.

NEW BUSINESS

Make the Police Department Handbook Separate From the City Employee Handbook. Tabled for updating of wording.

GOOD OF THE ORDER: The Mayor said that the first Saturday in August was the last cruise-in for the summer.

ADJOURNMENT

With no further business, Frank Bannister moved that the meeting be adjourned at 7:15 p.m. until the next scheduled meeting. Motion carried.

Randy L Barrett, Mayor

Jackie Hunter, Recorder

