

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**May 3, 2018
10:00 a.m.**

On Thursday, May 8, 2018 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Mayor Randy Barrett, Chairman; Clarence Litton and Rod Burns, members; and Jackie Hunter, City Recorder.

Others present: Plant Manager, Bill Harper, Gloria Chapman, Secretary and City Attorney Tim LaFon; and Jonathan Carpenter and Corey Smith of The Thrasher Group. Mr. Todd Dingess of Smith, Cochran & Hicks Accountants was in attendance to discuss financing option for the new plant.

PUBLIC

None.

MINUTES

The minutes of the April 10, 2018 meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of April in the amount of \$ 47,220.99 were approved without objection.

Income/Expense. The financial statement for April was approved without objection.

Adjustments. The adjustments for the month of April in the amount of \$ 182.51 were approved without objection.

REPORTS

Chairman – comments/reports. Mayor Barrett had nothing to report.

Staff report. Plant manager Bill Harper reported that the ammonia reading for March was 18.0 mg/L, and that he did not have the results back for April yet. Bill also stated that he had AAA Septic Services come and pump out a couple of stations, which was just regular maintenance.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Jonathan Carpenter of The Thrasher Group reported as a result of the visit to the SBR in Chicago, changes were made to the overall scope of the project based upon discussions as to what Winfield's individual needs were regarding the plant. Jonathan said that he was in the process of implementing those changes into the scope of the project and the checklist. Jonathan also stated that he had made the revised changes to the plans per WV DEP's recommendation; stating that one example was Aqua Aerobics Scope of Work had all of the equipment being explosion proof, and it did not need to be, since it was an outdoor environment, also the decision was made to change to all stainless steel piping rather than galvanized; so those types of changes were made and he has sent them back to WV DEP for approval.

Discuss MS-4 Program. Mayor Barrett stated that he had spoken with Chapman Technical regarding the rains gardens being added to the specs for storm water control and that Andy Parsons of WV DEP had approved them. The Mayor also stated that he and Bill Harper had discussed the upcoming predicted rains for this weekend and trying to get a sample taken.

High School Lift Station upgrades/bids. Mr. Jonathan Carpenter of The Thrasher Group reported that bid opening for the project will be May 15th here at City Hall at 2:00 p.m. He stated that 5 bids were received.

NEW BUSINESS

Todd Dingess of Smith, Cochran & Hicks Accountants – financing for new SBR plant. Mr. Dingess reviewed the rate increase, the 6/30/17 year-end financial statement, the median household income and census number which all effect what type of financing the city would be able to obtain. Mr. Dingess stated that since the 50% rate increase has been in effect for several years now, our cash has improved, but since they are now going by the 2015 census numbers and our median household income is so high, we now only qualify for 20-year SRF loan at 3%; but under the 2010 census numbers we could have gotten a 30-year SRF loan at 1%. He said that we would have to look at other options such as a WV DEP wrap loan and possibly paying off some of

Todd Dingess of Smith, Cochran & Hicks Accountants – financing for new SBR plant (Cont'd.) our previous debt. Mr. Dingess stated that some of the loans could not be paid off early, such as Water Development Authority loans. After much discussion, motion was made by Clarence Litton to have Gloria Chapman research and find out what loans could be paid off early and if possible, pay off the 8% interest-bearing loan or the 5% interest-bearing loan. Motion carried.

Resolution approving Aqua-Aerobic Systems. After discussion, Rod Burns made a motion to approve Aqua-Aerobic Systems as the equipment supplier for our new SBR plant, contingent upon approval of the WV Department of Environmental Protection. Motion carried.

GOOD OF THE ORDER

Nothing.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:54 a.m. until the next meeting on June 7.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary