

**WINFIELD SANITARY BOARD
SPECIAL MEETING**

MINUTES

**January 4, 2018
11:00 a.m.**

On Thursday, January 4, 2018 at 11:00 a.m. the special meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Mayor Randy Barrett, Chairman; Clarence Litton and Rod Burns, members.

Others present: Plant Manager, Bill Harper, Gloria Chapman, Secretary and City Attorney Tim LaFon. Also present were Jonathan Carpenter and Corey Smith of The Thrasher Group.

PUBLIC

None.

MINUTES

The minutes of the December 7, 2017 meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of December in the amount of \$ 39,903.74 were approved without objection.

Income/Expense. The financial statement for December was approved without objection.

Adjustments. The adjustments for the month of November in the amount of \$ 128.81 were approved without objection.

REPORTS

Chairman – comments/reports. The Mayor reported that Bill Harper, Plant Manager had turned off the aerators in the lagoons because the frigid temperatures cause ice to building up the aerators causing them to sink.

Staff report. Plant manager Bill Harper reported that due to the later date of taking ammonia samples, he did not have a reading back yet.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Jonathan Carpenter of The Thrasher Group presented to the Board the revised preliminary site plans for the new wastewater plant and went over the changes that were requested during the last meeting. After review of the revised plans, Jonathan asked what the long-term goal was for the lagoons. The Mayor informed him that the property should be reclaimed for a possible park in the future. After much discussion, it was determined that it would take about 7,000 yards of soil to fill in the lagoons, and Jonathan said he would try to come up with a couple more options to keep costs down. To further reduce construction costs, the Mayor asked Jonathan to consider possibly using block at the bottom of the building, and metal for the top.

Jonathan also reported that he received a spreadsheet back from Kathy Emery of WV DEP regarding financing options and he forwarded it to Todd Dingess of Smith, Cochran & Hicks for review. With regard to the Engineering Agreement for the project, he reported that he and Tim Lafon had a meeting scheduled for January 10th at 2:00 p.m.

Discuss MS-4 Program. Mayor Barrett reported that he and Bill Harper and crew met with Corey Smith and Patricia Escoriza of The Thrasher Group and went to the various outfalls to determine which outfalls were the best to take samples from. They decided that two outfalls, one at Falcon Lane and one behind city hall would be the best. Ms. Escoriza noted couple of safety issues that need to be corrected; a handrail needs to be installed and a gravel walkway made at the outfall behind city hall to make it safe for sampling. The Mayor stated that our first samples need to be taken by April 2018.

NEW BUSINESS

None.

GOOD OF THE ORDER

Adjournment.

Motion was made by Clarence Litton at 11:47 p.m. to adjourn.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary