

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**July 6, 2017
7:00 p.m.**

On Thursday, July 6, 2017 at 7:00 p.m. the regular meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Chairman Randy Barrett, Clarence Litton, and Rod Burns, members.

Others present: Gloria Chapman, Secretary, Jackie Hunter, Recorder and City Attorney Tim LaFon. Plant Manager Bill Harper was absent. Also present were Tom Oxley, Jonathan Carpenter and Corey Smith of Thrasher Engineering.

PUBLIC

Tom Oxley, Jonathan Carpenter and Corey Smith of the Thrasher Group were present.

MINUTES

The minutes of the June 27, 2017 special meeting were approved without objection.

FINANCIAL

Bill Approval. The bills paid for the month of May in the amount of \$ 25,356.40 were approved without objection. The bills paid for the month of June in the amount of \$ 20,699.01 were also approved without objection.

Income/Expense. The financial statements for May and June 2017 were approved without objection.

Adjustments. The adjustments for the month of May in the amount of \$ 751.84, which included pool adjustments, were approved without objection.

REPORTS

Chairman comments/reports. Mayor Barrett reported that the Bill Harper and crew were called out on Friday, June 30th for a leak in Woodland Forest and again on July 4th for a back-up in a line in Woodland Forest; which they also had to work on the 5th and 6th of July to complete.

REPORTS (CONT'D.)

Staff Report. Bill Harper, Plant Manager reported that the ammonia reading for May was 21.4 mg/L and that there was an excursion on the TSS removal at 83%, and it should be 85%. He stated that there were no results in yet for June.

NEW BUSINESS

Thrasher Engineering's recommendation for new wastewater plant and Rate Agreement. Jonathan Carpenter, PE of Thrasher reported to the Board that they had met with the Mayor and were given all of the documents that Chapman Technical had. Jonathan stated that they were evaluating the plans and trying to determine exactly how much of the plans they could use. He said we do have a Facility Plan that has been approved by the WV DEP and he stated that he was also given copies of our Consent Order and the revisions. He said that he had set up a meeting with Kathy Emory of the Construction Division of WV DEP, Yogesh Patel of the Permitting Division and a representative with the Enforcement Division to determine what we need to do to move forward on the project. Jonathan stated that currently under the Compliance Schedule we are expected to have the plant completed by September 2018, which we know is unrealistic at best. He said that we could work this out with WV DEP and develop a Corrective Action Schedule and also find out if we can use the Facility Plan that has already been approved. He said the meeting is scheduled for July 19th at 1:30 p.m. in Kanawha City WV DEP.

Also, Jonathan Carpenter presented to the Board Thrasher's Engineering Rate Agreement and went over Article 1-1.01 Scope; Part 2 Additional Services Article A2.02 Item 30 – review of existing documents, plans and specs; and Article 2 C2.05 Compensation for Additional Services #4 “The Engineer shall perform the scope of services outlined in Section A2.01 Item 30. The cost for these services shall not exceed the amount of \$ 7,500.” After much discussion, it was agreed that Attorney Tim LaFon would work with Jonathan Carpenter revising this section of the Rate Agreement and having it on a separate Letter of Agreement.

Discuss MS-4 Program. The Mayor reported that Ashok Sanghavi of S & S Engineers was sending a letter to the WV Municipal League because he believed that we do not meet the requirements for even being in the MS-4 Program. He stated that the first requirement was having a population of 10,000 and those residents should all live within a mile of each other, and one other requirement which he could not remember. The Mayor stated that we do not meet that criteria and that the Federal government has passed this law, but the State has not. The Mayor stated that he would make sure Thrasher has copies of all the documentation because our goal is to get out of this program, if possible.

GOOD OF THE ORDER

The Mayor stated that he would be at the WV Municipal League Conference on August 3rd, so we needed to change the meeting date next month. After discussion, it was agreed that next month's meeting would be held on August 17th at 7:00 p.m.

Adjournment.

Motion was made by Clarence Litton at 8:07 p.m. to adjourn.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary