

**MINUTES OF THE CITY COUNCIL
REGULAR MEETING
July 11, 2017
6:00 pm.**

Mayor Randy Barrett called the regular monthly meeting of the Winfield City Council to order on July 11, 2017 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Members Attending: Randy Barrett, Mayor; Ryan Powers, Steve Hanna, Joe Rumbaugh and Frank Bannister, members; Jackie Hunter, Recorder. Kevin Karnes was absent.

Staff Present: John Hodges, Public Works Director and Gloria Chapman, City Clerk/Treasurer. Tim LaFon, City Counsel was not in attendance.

Public: Dana Campbell of the Planning Committee and Sam Barnette of the Municipal Planning Commission were in attendance. Sam Barnette stated that he had attended the Senior dinner at the Community Center. He said that monies funded to the Community/Senior Citizen's Center were well spent as evidenced by the large crowd and enjoyment of those participating. He also spoke of his concern about mosquitoes and standing water in the community.

Approval of Minutes. Hearing no objections or questions, Ryan Powers moved to accept the minutes of June 6, 2017. Motion carried.

FINANCIAL:

Bills Paid: Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of June 2017 in the amount of \$35,769.49 be approved. Motion carried.

General Fund Financial Statements: Hearing no objections or questions, Ryan Powers moved that the Financial Report for June 2017 be approved. Motion carried.

Financial (cont'd)

Coal Severance Financial Statement: Hearing no objections or questions, Ryan Powers moved that the Coal Severance Report for June 2017 be approved. Motion carried

2017-2018-1 Coal Severance Budget Revision: Gloria Chapman reported that fund balances had to show actual amounts as of June 30. Hearing no objections or questions, Ryan Powers moved that the Coal Severance Revision 2017-2018-1 be approved as follows. Motion carried.

Revenues:

Acct. No.	Acct. Description	Prev. Approved Amount	(Increase)	(decrease)	Revised Amt.
298	Assigned Fund Balance	975	769		1,744

769

Expenditures:

Acct. Number	Acct. Description	Prev. Approved Amount	(Increase)	(decrease)	Revised Amt.
440	City Hall	4,500	769		5,269

769

Ryan Powers moved that the General Fund 2017-2018-1 revision be approved as follows. Motion carried.

Revenues:

Acct. Number	Acct. Description	Prev. Approved Amt.	(Increase)	(decrease)	Revised Amt.
297	Committed Fund Bal.	9,690	40,981		50,671
298	Assigned Fund Bal	21,770	1,039		22,809
299	Unassigned Fund Bal.	167,787		40,497	127,290

General Fund 2017-2018 Budget Rev. 1 (Cont'd.)

Expenditures:

Acct. Number	Acct. Description	Prev. Approved Amt.	(Increase)	(decrease)	Revised Amt.
435	Reg. Dev. Authority	700	10		710
700	Police Dept.	427,590	1,513		429,103
			1,523		

REPORTS, QUESTIONS & DISCUSSIONS

Police and Municipal Staff Report.

At the request of Mayor Barrett, Bobby Eggleton, who had recently resigned as Winfield’s Police Chief, was present at the Council meeting. Bobby commended the Council for a job well done while working with a tight budget and he said he hoped that his replacement would appreciate the position of Winfield’s Chief of Police as much as he had. The Council and Mayor in turn expressed their appreciation for the professionalism that was exhibited during Bobby’s tenure as Chief.

Councilman Powers questioned Bobby about any unfinished business and he was told that as chief, the only thing he would have liked to see carried through to completion was the E-Citations in the police cars. He stated that they were all mounted and paid for, but they still needed some administration efforts. He also mentioned that some vests had to be ordered. Chief Eggleton stated that all training was up to date, but that a new year had started on July 1. The former Chief said that he would still be available to answer any questions that may come up until a new Chief comes on board.

The Mayor reported that bids for the park were opened last Friday and one came in under the threshold of \$160,000. He stated that this was a “bare bones bid” and did not include two shelters, but he said the city has applied for a grant for next year from the County and will be considering the 50-50 grant like the one in effect presently. Mayor Barrett noted also that money could be saved or moved around in the new budget to help fund the city’s 50% but that would have to be decided by Council at a later date.

Police and Municipal staff report (Cont'd.).

Mayor Barrett reported that Chapman Engineering has shifted the boat ramp down 60 ft. toward the bridge to avoid the 60 ft. right-of-way and that they will light the entire parking lot with lights deflected away from the homes in the area. The Mayor stated that this week there would be drillers on site for Geotech boring and archeologists will start digging next week. The project is to be started this year, but the Mayor doesn't anticipate the boat ramp to be open to the public until next spring.

Wastewater System/Treatment Plant Report

Mayor Barrett announced to Council that the Sanitary Board had met with three engineering firms who gave presentations for constructing the new waste water treatment plant. Thrasher, Dunn and S & S Engineers were under consideration, but after checking references, Thrasher was unanimously chosen by the Board. He stated that Thrasher has already set up a meeting with the West Virginia Department of Environmental Protection regarding enforcement permits on July 19th. The Mayor noted that our ammonia allowance extension is good until September of 2018, but he wants to try and cover everything at that meeting, including an extension that will last until the plant is completed.

The Mayor said that Chapman Technical had returned plans and specs that they had completed and that Thrasher said that they can probably use 60% of that. Thrasher is asking for input from the city's waste treatment operators and they have stated that they will remain in budget with what was originally proposed to the city.

John Hodges stated that the ammonia reading for June was 16.4 mg/L. Last year the reading was 10.2 mg/L. The Mayor mentioned that sanitary workers had worked over time on the Friday before July 4th and they also worked during an emergency on July 4th on line problems.

UNFINISHED BUSINESS

Annexation Discussion: The Mayor reminded Council that Tim Lafon said that the next hearing would be July 21st at 2:00 at Judge Reeder's office in the Putnam County Judicial Building and he needed the council to be present.

Core Drilling of Anderson Property to Determine Contamination:

Mayor Barrett said that he had been told that the Anderson family only wanted part of the buildings on their property to be torn down and that they were on the list with the WV Dept. of Environmental Protection for assistance with de-contaminating the property. He said no date could be determined as to when this would happen because the worst situations would be the first. The Mayor did note that he thought there were some new laws concerning tearing down of dilapidated buildings that stated a condemnation had to be complete, not partial.

City National Bank Audit: No report.

First Reading Ordinance 2016-2017-15 Amend Article 1309.04 Sidewalks

Steve Hanna moved to hold first reading of Ordinance 2016-2017 to amend Article 1309.04 Sidewalks. Motion carried.

NEW BUSINESS

Discussion of Ordinance 1717.11 – Building Permit Fees

Mayor Barrett explained that the new Building Inspector is spending about three hours reviewing building plans which he is qualified to do and in the long run he is saving builders money by not having to have an engineer's stamp. He stated that the Planning Commission voted to increase plan review fees on residential homes from \$100 to \$150 for homes up to 3200 sq. ft. and \$200 for homes 3,200 sq. ft. and above. Ryan Powers moved to approve the Building Permit Fee Schedule as recommended by the Planning Commission. Motion carried.

Ordinance 2016-2017-13 Rezoning J. Fred & Grandson

The Mayor stated that the Comprehensive Plan stated that areas along Route 817 should be zoned as C-1, however the property next to Gunter's is zoned as R-1. Frank Bannister moved to rezone the strip of land along Route 817 and next to Gunter's from R-1 to C-1 per the request of J. Fred & Grandson. Motion carried.

Ordinance 2016-2017-14 First State Bank Rezoning 19 Valley Street

First State Bank requested the rezoning of 19 Valley Street which property borders along 817. Steve Hanna moved to rezone 19 Valley Street from R-1 zoning to C-1 zoning. Motion carried.

New Business (cont'd)

Employee Handbook Review

Frank Bannister moved that under the Sick Leave section of the Employee's Handbook, wording should be added stating that salaried employees are not eligible for buy back or reimbursement for hours after separation. Motion carried.

Resolution – WV DEP Electronic Devices Grant

Frank Bannister moved that it be resolved to authorize an application for the WVDEP Covered Electronic Devices Grant. Motion carried.

GOOD OF THE ORDER:

ADJOURNMENT

With no further business, Ryan Powers moved that the meeting be adjourned at 6:55 pm until the next scheduled meeting. Motion carried.

Randy L Barrett, Mayor

Jackie Hunter, Recorder