

WINFIELD SANITARY BOARD

MINUTES September 1, 2016 7:00 p.m.

On Thursday, September 1, 2016 at 7:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members and Chairman Randy Barrett.

Others present: Bill Harper, Wastewater Treatment Plant Manager, City Attorney Tim LaFon, Greg Belcher of Chapman Technical Group and Gloria Chapman, Secretary.

PUBLIC None.

MINUTES

The minutes of the August 11, 2016 meeting were approved as presented without objection.

FINANCIAL

Bills paid – F1 for August 2016. Hearing no objection, the bills paid for the month August in the amount of \$ 65,120.81 were approved without objection.

Financial Statements – F-2 for August 2016. The financial statement for August was approved without objection.

Adjustments F-3 for August 2016. The adjustments for August in the amount of \$ 559.84 were approved without objection.

REPORTS

Chairman – comments/reports.

Mayor Barrett reported that the Woodrum Lift Station was back up and running and two pumps were in the shop for rebuild, but they did not have an estimate on the repairs yet. The Mayor also stated that the Riding Rink Lift Station had a problem last week due to a blown fuse, but it also been taken care of.

Staff Report.

Bill Harper, Wastewater Plant Manager reported that the ammonia level for August was 27.7 mg/L. Bill also reported that one of the small aerator's starter had a short in it and they had to call Buster Sovine to do the repair.

UNFINISHED BUSINESS

Chapman Technical's report regarding new wastewater treatment plant. Greg Belcher of Chapman Technical reported that he received an email from David Byrd, who is the Project Manager for WV DEP and it stated that they have everything they need to prepare the Environmental document for the Facility Plan and then they will advertise for the 30 day period. Greg said that this is just another step to be completed in their requirements for the wastewater plant approval. Greg stated that his hope and expectation was that we would be finished with the required WV DEP approvals by the end of the year, but could not say for sure.

MS4 Storm Water Program. Mayor Barrett presented the members a sample MS-4 Ordinance for review that would need to then go to City Council for adoption. Clarence Litton motioned to approved the ordinance and send it to Council. Motion carried.

NEW BUSINESS

New manhole north of the Elementary School. The Mayor reported to the members that we have had problems with the line that comes from the Elementary School along Route 817. Bill Harper stated that they need an access point (manhole) to enable them to use the jetter on the line to keep it clear. Bill said they are currently not able to get the line completely cleaned out from the existing manholes. The new manhole would be installed on the State right-of-way near the bridge to Eleanor. The estimate for the new manhole from Benchmark Construction for installation is between \$ 5,000 – \$ 6,000. Motion was made by Clarence Litton to approve the installation of a new manhole. Motion carried.

Reappoint Rod Burns to Sanitary Board. Motion was made to reappoint Rod Burns to the Sanitary Board for a term of three years ending September 30, 2019. Motion carried.

GOOD OF THE ORDER

Nothing.

ADJOURNMENT

Motion was made to adjourn by Clarence Litton at 7:48 p.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary