

**WINFIELD SANITARY BOARD
SPECIAL MEETING
MINUTES**

**March 10, 2020
11:00 a.m.**

On Thursday, March 10, 2020 at 11:00 a.m. the special meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; Bill Harper, Plant Manager and Gloria Chapman, Secretary.

Others present: Mr. Corey Smith of The Thrasher Group and City Attorney Tim LaFon.

MINUTES

Rod Burns questioned if Bill Harper was present at the last meeting. Therefore; minutes of February 6, 2020 were approved with the correction of Bill Harper being present. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of February in the amount of \$ 45,119.81 were approved without objection.

Income/Expense. The financial statement for February was approved without objection.

Adjustments. The adjustments for the month of February in the amount of \$ 176.46 were approved without objection. Also Sewer Adjustments request forms by Eric Courts and Mike and Kim Davis for a one-time adjustment were presented to the Board; however, the request for Mike and Kim Davis will be granted by WV American Water and will show up on the download of consumption readings. The Board then considered Eric Courts request for an adjustment. Due to a lack of a motion, the matter was dismissed.

REPORTS

Chairman – comments/reports. Mayor Barrett stated that he had a discussion with Brad Hodges. Mr. Hodges stated that the Elementary School does have grease traps and the traps are cleaned three times a year by Roto Rooter; however, he also stated that cooks had put grease in the wrong drains. Mayor Barrett spoke with one of the Maintenance workers at the school, who stated he thought that the school needed to install another grease trap.

Staff report. Bill Harper, Wastewater Plant Manager reported that the ammonia reading for February was 16.8 mg/L. Bill also reported that the flow for the past three months was above the limit due to excessive rain. Bill also stated that there were recent blockages at Garfield Street near Kuhls Sporting Goods and on Bridge Street near the Elementary School. The blockage on Garfield Street was cleared. On Bridge Street there is a 60' area of a 12" line blocked with grease which they used the jetter on, but the line could not be cleared. Bill presented the Board with a quote: U.S. Jetting, LLC for a ¾" Warthog Super Spin III nozzle priced at \$1,515.00 and 1" Pipewolf nozzle priced at \$2,089.75, quote presented for nozzle options that would be used to eliminate the blockages. Bill Harper stated that he prefers the ¾" Warthog Super Spin III. After discussion Clarence Litton made motion to purchase the ¾" Warthog Super Spin III. Motion carried.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Mr. Corey Smith of The Thrasher Group reported they received the bids for contract one. Low bidder was Hayslett Construction at \$6.3 million. Corey stated that he is waiting for a formal letter of approval from Mr. Harry Taylor of USDA.

MS-4 Program.

Bill Harper reported that he was not able to collect a sample due to excessive rain. The Mayor stated that during the Budget meeting, monies were allocated for this unfunded mandate.

NEW BUSINESS

Amendment No. 1- Thrasher Engineering Agreement. Mr. Corey Smith presented Amendment No. 1 to the Board, in the total amount of \$70,000. After discussion, Rod Burns motioned that this item be tabled until the next meeting. Motion carried.

GOOD OF THE ORDER

After discussion, the meeting date for April was set for April 2nd at 11 a.m.

ADJOURNMENT

Motion was made by Clarence Litten to adjourn at 11:47 a.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary