

**WINFIELD SANITARY BOARD  
REGULAR MEETING**

**MINUTES**

**July 3, 2019**

**10:00 a.m.**

On Thursday, July 3, 2019 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Clarence Litton and Rod Burns, members; Bill Harper, Plant Manager and Gloria Chapman, Secretary.

Others present: Mr. Jonathan Carpenter and Corey Smith of The Thrasher Group; City Attorney Tim LaFon and Jackie Hunter, Recorder.

**MINUTES**

Hearing no questions or objections, the minutes of the June 5, 2019 meeting were approved as presented. Motion carried.

**FINANCIAL**

**Bill Approval.** The bills paid for the month of June in the amount of \$ 49,356.71 were approved without objection.

**Income/Expense.** The financial statement for June was approved without objection.

**Adjustments.** The adjustments for the month of June in the amount of \$ 2,490.50 (which consisted of pool and leak adjustments) were approved without objection.

**REPORTS**

**Chairman – comments/reports.** Mayor Barrett reported that they have been in the process of interviewing for a replacement for John Hodges. The Mayor also reported that Dave Thompson is going to build six townhomes near Tudors and he would be able to just do a regular tap on a 6” line, not a sewer line extension.

**Staff report.** Plant manager Bill Harper reported that the ammonia reading for May was 15.8 mg/L. He stated that he did not have any readings yet for June. The Mayor stated that the tap had also been completed for the Dale Vance building across from the Courthouse.

### **UNFINISHED BUSINESS**

**Thrasher Engineering's recommendation for new wastewater plant.** Mr. Jonathan Carpenter of The Thrasher Group reported that they had received the first set of Interrogatories from the Public Service Commission and they filed responses to those last week. Jonathan also reported that the interest rates have gone down and we will be locked in at the lower rate of 3.75%. He also stated that we should be receiving the Letter of Conditions from Kelly Lilly with the next couple of weeks and then advertise for bids in September.

### **MS-4 Program.**

Mayor Barrett reported that there may be an issue with a ditch line in Woodland Forest where there are trees growing in the ditch line, not allowing the water to flow. He said it would have to be investigated to see what needs done.

### **NEW BUSINESS**

None.

### **GOOD OF THE ORDER**

The Mayor stated that there was going to be a "soft opening" for the boat ramp this afternoon. He stated that the Governor wanted to be at the formal opening, but did not know his schedule yet.

### **ADJOURNMENT**

Motion was made by Rod Burns to adjourn at 10:27 a.m. until the next regularly scheduled meeting.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary