

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**May 2, 2019
10:00 a.m.**

On Thursday, May 2, 2019 at 10:00 a.m. the regular meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Clarence Litton and Rod Burns, members; Bill Harper, Plant Manager and Gloria Chapman, Secretary.

Others present: Corey Smith of The Thrasher Group; City Attorney Tim LaFon and Jackie Hunter, Recorder.

MINUTES

Hearing no questions or objections, the minutes of the April 4, 2019 meeting were approved as presented. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of April in the amount of \$ 48,380.20 were approved without objection.

Income/Expense. The financial statement for April was approved without objection.

Adjustments. The adjustments for the month of April in the amount of \$ 1,020.50 were approved without objection.

Revised 2019 – 2020 Sewer Fund Budget. Clarence Litton made a motion to approve the revised budget allowing the monthly retainer for legal work for attorney Tim LaFon of \$ 1,500.00 per month, \$ 18,000.00 per year. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Barrett had nothing to report.

Staff report. Plant manager Bill Harper reported that the ammonia reading for February was 16.8 mg/L and he had not received the results for March yet.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Mr. Corey Smith of The Thrasher Group reported that they have been working with Todd Dingess of Smith, Cochran & Hicks to answer some financial questions and once that is complete, they should be able to get the Letter of Conditions from the USDA.

Attorney Tim LaFon stated that he had the PSC Report completed and sent it to Jonathan Carpenter of The Thrasher Group for review and it should be filed by the first of next week.

MS-4 Program.

Bill Harper, Plant Manager reported that he will take the next sample as soon as it rains.

Consider new Customers in the area of Riverside Café to the wastewater plant.

Bill Harper, Plant Manager reported that he and maintenance crew inspected the line

NEW BUSINESS

GOOD OF THE ORDER

Mayor Barrett stated that the next meeting date would have to be moved as he would not be available. After discussion, it will be on the regular date of May 2 at 10:00 a.m.

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 10:30 a.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary