

**WINFIELD SANITARY BOARD
REGULAR MEETING
MINUTES**

**May 7, 2020
10:00 a.m.**

On Thursday, May 7, 2020 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; Bill Harper, Plant Manager and Tina Woollard.

Others present: Mr. Corey Smith and Mr. Jonathon Carpenter of The Thrasher Group and City Attorney Tim LaFon.

MINUTES

Hearing no questions or objections, the minutes of March 10, 2020 meeting were approved as presented. Motion carried.

FINANCIAL

Bill Approval. The bills paid for the month of March in the amount of \$ 49,265.37 and April in the amount of \$ 204,287.50 were approved without objection.

Income/Expense. The financial statement for March and April were approved without objection.

Adjustments. The adjustments for the month of March in the amount of \$ 384.40 and April in the amount of \$ 401.76 were approved without objection.

REPORTS

Chairman – comments/reports. Mayor Barrett, AAA, Billy Harper went to the school. The recommendation was to put a grease trap on the dishwasher, manhole lid needs to be replaced. Email went to the Board telling them to fix before school starts.

Staff report. Bill Harper, Wastewater Plant Manager reported that the ammonia reading for March was 18.9 mg/L. Call out to a Resident on Winfield Road Precision Pump.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant.

Hayslett began working on April 22nd. Corey stated that we hit sand, and Terradon would come out and complete core sampling to determine the depth of the basin, depending on the findings a special meeting may need to be called if the depth is different than what is on the plans. Mayor stated that Corey had set up a meeting with Stoneridge Development, Hayslett, and Mayor regarding the easements for utilities. After drainage issues were resolved, Stoneridge agreed they would sign the agreements.

MS-4 Program.

Bill Harper reported no sample taken due to weather conditions. StoneRidge has asked the City to assume responsibility; Thrasher will run a camera to check the condition of the line before the City comes to a decision.

Amendment No. 1- Thrasher Engineering Agreement. Clarence Litton stated that he was not able to open the email attachment; Thrasher's study and report services. Jonathan handed out the study and report services to the Board. After much discussion, Clarence made a motion to pay Thrasher \$60,000. Motion passed.

NEW BUSINESS

New SBR Construction Project. No draws submitted, no action taken.

Appoint Tina Woollard as Secretary of Sanitary Board. Rod Burns made a motion to appoint Tina Woollard as Secretary of Sanitary Board.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 11:14 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary