

**WINFIELD SANITARY BOARD
REGULAR MEETING**

**MINUTES
December 14, 2021
1:00 p.m.**

On Tuesday, December 14, 2021 at 1:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; Billy Harper, Plant Manager; and Tina Woollard, Secretary.

Others present: Mr. Jonathan Carpenter and Mr. Isaac Fadiga of The Thrasher Group and Tim LaFon, City Attorney.

PUBLIC: None

MINUTES

Hearing no questions, the minutes of November 9, 2021 special meeting and November 16, 2021 emergency meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of November in the amount of \$ 84,640.03; hearing no questions the bills pass as presented.

Income/Expense. The financial statement for the month of November; hearing no questions, the financial statement pass as presented.

Adjustments. The adjustments for the month of November in the amount of \$ 3,761.50; hearing no questions the adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor asked Isaac Fadiga about lights over the SBR Plant, if we could get blue lenses or lights due to the excessive amount of spiders and bugs around the lights. Clarence Litton mentioned that he knew of someone having an issue with June bugs on a cooling tower, solved a lot of the bug problems by the lights on timers or motion sensors. Mayor reported that four of the OmniSites have been installed, and the panel boxes have been replaced. OmniSite installations should be complete by the end of the week.

comments/reports (cont'd)

Staff report. Billy Harper reported the Riding Rink pump was replaced, a couple of capacitor kits had gone bad at two different stations, and AAA pumped out the lift stations at the old plant and riding rink. Curt Larson from Aqua Aerobics is at the plant now trying to take care of loose ends, Aqua Aerobics and Eaton will get together at the end of January due to Eaton not having a technician available. They will be working on the VFD blowers, sending notifications for alarm failure to start/stop while the blowers are running. Jonathan Carpenter stated they will need to determine if the issue results from the VFD or SCADA programming. Billy Harper stated that we are still meeting the permit requirements. Clarence Litton asked if we should reach out to someone local that could help resolve this issue, due to the complications of getting Aqua Aerobics and Eaton together on-site. Jonathan Carpenter will push from his end to see if we could get the issue resolved sooner versus later.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mayor stated that the fencing installation is complete. Billy Harper reported the punch list items not completed are heat trace and wiring for, spare belt for the belt press. Jonathan Carpenter said Jamie Hayslett ordered the spare belt and he will check to see if received. Jonathan said the insulation pad still needs to be installed. Mayor stated issues with the keg pump disconnect, Jonathan stated that they were still trying to work through issues. Clarence Litton asked, what is the rating of the pipe or ductwork that runs to the truck? Jonathan Carpenter said it was 350 lb rating class 50 ductile, the pipe rating isn't an issue. Clarence Litton stated if the pump can do it, the pipe can do it, raise the pressure. Jonathan is hesitant to increase the pressure, wants to verify doing so will not void any warranty. Jamie Hayslett told Billy that he believes the pump cannot be increased above 60 psi and work but it would blow material back out. The pump slows down the pressing process, Billy Harper believes we could shave a good amount of time off filling a trailer up. Billy Harper stated that we have had to cancel taking materials to the farm due to pump troubles. Billy Harper reported on an unpaid AAA invoice that Hayslett Construction is responsible for. Billy Harper asked if we could put an indicator in the non-pot system to notify us of the water level? Mayor reported that the last water bill was around \$2,900. Next month's bill should be a better estimate of what the water usage will be. Billy Harper stated the floor title has been laid. Jonathan Carpenter said he prepared a certificate of substantial completion for Hayslett Construction dated November 11, 2021, for all the sludge and

Thrasher Engineering's progress report on the new wastewater plant. (cont'd)

decommissioning of the lagoon, the partial completion was done for all the plant stuff. Jonathan discussed the 11-month inspection, which would be in May and plant-specific. The warranty on the lagoon work would be in November 2022, 1 year warranty period. Billy Harper stated for the new plant call-out, we will need an analog line not digital according to Curt Larson. We should be able to get a digital to analog converter. Mayor will contact our Comcast Technician. Jonathan Carpenter stated that he had the information from Jamie on the insurance coverage extension for the builder's risk, the invoice total is \$6,747.00. Jonathan Carpenter stated that the extension was needed as a result of the approved change orders consisting of a thermostat, SineWave Conditioners, laundry sink, and waterproof outlets and covers. Jonathan Carpenter mentioned a Precision invoice for two pumps that burnt up, the first pump that burnt up and had to be rebuilt was paid by Aqua Aerobics. Jonathan Carpenter asked who is responsible for the current invoice? And that Change Order #3 was approved for the SineWave Conditioners to correct this issue. Clarence Litton made a motion to accept the substantial completion of the sludge removal. Motion Carried.

MS-4 Program. Mayor Barrett reported that Parson's Construction has completed Rip Rap on Falcon Lane.

Infrastructure Projects utilizing the American Rescue Plan relief funds. Mayor reported that a new pump for the Riding Rink station is estimated at \$6,900.00 and to rebuild the one pulled out will be half the cost of the new pump. Clarence Litton made a motion to pay for the new pump and the refurbishment of the old pump for the Riding Rink through the A.R.P.A funds. Motion carried.

Possibilities of spending Contingency Fund. Nothing at this time.

Generator/Electrical failure problems/Insurance. Mayor stated this has been completed and generator is working. Billy Harper reported that the transfer switch and module had been replaced but a fuse was left out until the blower situation is handled. Billy Harper stated the generator had a manual gauge to check the diesel fuel level.

Issues and concerns caused by Lakeside's malfunctioning screen. Mayor stated that Lakeside's screen solution was received today and a Representative will be on-site next week. Jonathan Carpenter will contact Lakeside about extending the warranty on the screen for an additional 6 months, issues began in April, and we would want something in writing.

Unfinished Business (cont'd)

Decide day to have the regularly scheduled monthly meeting. 1st Thursday of each month at 5 p.m.

NEW BUSINESS

Aqua Aerobics Valve Over-Time Expense. Rod Burns made a motion to send a letter to Tom Fenton with a copy to Danny to inform of short payment due over-time caused by the actuator valve being down and new valve didn't work. Motion Carried

Pay App #15 SBR Plant. Rod Burns made a motion to pay, Pay App #15. Motion Carried.

SBR Change Order #5 for Contract #1. No action.

Adding a cooling system to the electrical room at the SBR Plant. Clarence Litton made a motion to purchase a cooling system for the SBR electrical room, paying out of the general fund but not purchase not to exceed \$20K without further discussion. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 2:22 p.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary