

**WINFIELD SANITARY BOARD  
REGULAR MEETING**

**MINUTES**

**November 10, 2020  
10:00 a.m.**

On Tuesday, November 10, 2020 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Clarence Litton and Rod Burns, members; Bill Harper, Plant Manager and Tina Woollard, Secretary.

Others present: Mr. Corey Smith and Mr. Isaac Fadiga of The Thrasher Group. City Attorney Tim LaFon, attending by telephone.

**PUBLIC**

Craig Brown and Toby Brown.

**MINUTES**

Hearing no objections, the minutes of October 13, 2020 were approved as presented.

**FINANCIAL**

**Bill Approval.** The bills paid for the month of October in the amount of \$ 99,660.79, pass as presented.

**Income/Expense.** The financial statement for the month of October, pass as presented.

**Adjustments.** The adjustments for the month of October in the amount of \$ 1,118.11, hearing no comments adjustments pass as presented.

**REPORTS**

**Chairman – comments/reports.** Mayor Barrett stated that due to October's results, the aerator will be repaired when it is necessary. The plant is currently saving money on electricity by the aerator being down. Mayor Barrett reported that the guys have been busy with stormwater, water leaks, and barriers for the generator.

**Staff report.** Bill Harper, Wastewater Plant Manager, reported that the ammonia reading for the month of October was 0.13 mg/L. Bill Harper stated that the guys have worked in the manhole on Countryview and replaced 60-80' of 6" terracotta on the sewer line at Bridge Street.

## **UNFINISHED BUSINESS**

**Thrasher Engineering's progress report on the new wastewater plant.** Mr. Corey Smith of The Thrasher Group stated progress includes SBR 2 Tank and digesters long with Post EQ Tank have been poured, stripping forms, equipment being received daily, Hayslett Construction is continuing to work on electrical installation components. Electrical Services installed the first week of December; the timeline for startup end of this year, January timeframe to get everything turned on and started up.

**MS-4 Program.** Mr. Corey Smith of The Thrasher Group reported that Winfield Sanitary Board received a violation for missing public education information on the website. A fine was not associated with the violation, however; a letter needs to be mailed tomorrow, and updates will need to be made to the website. Corey Smith has drafted a letter and presented suggestions for the required public education information that will need to be added to the City's Website.

**Paul's Place Consider Tap Fee Change.** Mr. Tim LaFon stated that the Ordinance is perfectly clear, the Board cannot wave for some and not others. No Motion.

## **NEW BUSINESS**

**Pay App #5 SBR Plant.** Rod Burns made a motion to pay Contract 1 Hayslett Construction for \$661,254.79. Motion carried.

**Thrasher Invoice.** Clarence Litton made a motion to pay Thrasher \$ 5,000.00 for engineering from General Fund. Motion carried.

**Discuss Winfield Village Park Tap Fees.** Craig Brown and Toby Brown present to discuss Winfield Village Park Tap Fees. After much discussion Board voted to table, on Agenda for Sanitary Board and Council meetings next month.

## **GOOD OF THE ORDER**

## **ADJOURNMENT**

Motion was made by Clarence Litton to adjourn at 10:52 a.m.

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Randy L. Barrett, Chairman

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Tina Woollard, Secretary