

MINUTES

WINFIELD SANITARY BOARD REGULAR MEETING November 2, 2023 5:00 p.m.

On Tuesday, November 2, 2023, at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Clarence Litton, member; Randy Barrett, Mayor; Nikki Phillips, City Clerk/Secretary; Billy Harper, City Employee

Others present: Tim Lafon, City Lawyer

PUBLIC: Jack Ramsey, Engineer (phone)

MINUTES

Hearing no comments, the minutes of October 5, 2023, regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of October in the amount of \$85,443.28; hearing no comments the bills pass as presented.

Income/Expense. The financial statement for the month of October; hearing no comments, the financial statement passes as presented.

Adjustments. The adjustments for the month of October in the amount of \$1,751.44; hearing no questions the adjustments pass as presented.

REPORTS

Staff report.

Billy Harper reported that the plant is running smooth. Cleanout was installed on 2nd Street. Tap was installed for Dave Thompson. Plant is in better shape this year than last year, prepping for winter.

Chairman report

Mayor Barrett updated the Sanitary Board that Billy Harper has several accumulated PTO hours and has decided to use those to help care for his parents. Billy's reduced schedule is currently Wednesday and Thursday, using PTO Bank 3 days per week. Clarence Litton expressed concern about Billy taking calls and not being compensated on his days off. Mayor Barrett would like to speak to Billy to see how often that happens.

Dennis Harrison is going to be taking a CDL class and WorkforceWV has agreed to pay 40% of the total cost (\$5,000) if Dennis passes his CDL Driving Test at the end of the class.

UNFINISHED BUSINESS

Infrastructure Projects utilizing the American Rescue Plan relief funds. Nothing to report.

Chapman Engineering Lawsuit. No updates to report since the last meeting, we are still waiting for the Supreme Court ruling on "consequential damages".

NEW BUSINESS

Municipal Bonds. Nikki Phillips presented the information on Municipal Bonds that Rod Burns requested at the last Sanitary Board Meeting. Bond 03 has matured with a balance of \$6,249.88. Bond 04SRF and Bond 86-A are due to mature in 2025 and 2026, the last year the Sanitary Board can use the money in those accounts to pay the payments or leave them alone to accrue interest. No action was taken at this time.

Tap Fee Schedule. Current policy is \$350 for the first 10 taps, \$75 for each additional tap on the same application. If the development is split, the tap fee starts again at \$350 for the first 10 units (per application). Jack Ramsey has been looking at the current lift stations to see how many locations can be added to each for new developments, some are planning on coming into city limits. No action taken.

Reimburse Customer Emergency Repairs. There have been two customers that have experience Sanitary emergency repairs that were the responsibility of the city. The homeowner at 204 Woodland Forest presented two bills from Roto Rooter for reimbursement. Clarence Litton made a motion to reimburse the homeowner both bills \$342.75 plus \$561.75.

The homeowner at 155 Second Street presented a Teays Valley Heating and Cooling Bill for reimbursement. Rod Burns made a motion to reimburse the homeowner \$303.10.

GOOD OF THE ORDER

Next meeting will be December 7th at 5:00.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 5:44 p.m.

Randy L. Barrett, Chairman

Nikki Phillips, Secretary