

**WINFIELD SANITARY BOARD
REGULAR MEETING**

**MINUTES
September 14, 2021
10:00 a.m.**

On Tuesday, September 14, 2021 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Billy Harper, Plant Manager; and Tina Woollard, Secretary.

Others present: Mr. Corey Smith of The Thrasher Group. Tim LaFon, City Attorney attending via telephone.

Absent: Clarence Litton, member.

PUBLIC: None

MINUTES

Hearing no issues, the minutes of August 10, 2021 regular meeting were approved as presented.

FINANCIAL

Bill Approval. Rod Burns had a question on the bill from Tim LaFon and if the work completed on the Chapman case brought us up to date. Tim LaFon stated yes we were update, to the date of the invoice. The bills paid for the month of August in the amount of \$ 89,332.29; hearing no other questions the bills pass as presented.

Income/Expense. The financial statement for the month of August; hearing no questions, the financial statement pass as presented.

Adjustments. The adjustments for the month of August in the amount of \$ 1,671.59; hearing no comments the adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that between meetings himself, Mr. Corey Smith, and Bill Harper went to look at a tap that is out of town, intend is to build a couple of townhomes and they would need to put in a grinding station in and estimated over 1,000' of piping, location south of Riverside. Mayor Barrett said that the Plant Manager from Logan was in Charleston last week and stopped by spending

Reports (cont'd)

some time with Bill Harper. Mayor Barrett approved through Logan's Mayor so he will return after Bill receives his equipment. This would be an extra resource if needed.

Staff report. Billy Harper report the results as TSS BOD were in the 3 range, ammonia was 0.099 mg/L and everything is running pretty smooth at the plant.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mayor Barrett stated that Mr. Jamie Hayslett with Hayslett Construction was not available for the update meeting. Mr. Corey Smith of The Thrasher Group said that Mr. Jamie Hayslett called him to give an update, 6-7 days a week spent hauling out sludge. As of this morning, Hayslett has removed 1,918 tons, reducing the pond size by half. Mr. Jamie Hayslett's goal is to have all sludge dried out and submit the final payment next month. Issues that could delay a final payment: would be the availability of lime and weather. The automatic transfer switch parts are currently out to the middle of October. Since placing our order with a vendor, a Project Manager has changed. SineWave Line Conditioners order placed the day after the change order was approved, supposed to be here by the end of this week, the supplier update this morning did not provide a shipping update. Mr. Corey Smith stated when he gets a shipping update that he will let the Board know. Mr. Corey Smith reported four small motors shipping first due to parts being available. Mr. Rod Burns asked about items that needed to be complete to accomplish the final completion. Corey Smith stated waiting on the replacement parts is also a delaying factor and completing the other tasks. We have not received the stainless steel piping for the headworks. Corey Smith stated the whole job remaining is working on sludge and waiting on parts to be delivered. Mayor Barrett asked about the expectation of final payment and the process to complete. Corey Smith stated submission of final payment next month doesn't seem feasible with waiting on parts. Mayor Barrett stated that we need to be prepared to transfer the plant to our insurance policy from Mr. Jamie Hayslett's policy. Corey Smith said that the main thing is to get the sludge done. And the remaining leg work will be completed, once Mr. Hayslett finishes with sludge removal. He has talked with Summit Electric and has them scheduled, so as soon as the sinewave line conditioners installation is complete, Summit will install the digester pumps. And Summit Electric will return once the other sinewave line conditioners are received. Corey Smith stated working with Aqua Aerobics to get six hard copies of the operation maintenance manual to complete the plant manuals, and Aqua Aerobics can submit their final payment. Corey Smith's goal is

Thrasher Report (cont'd)

that the Aqua Aerobics final payment will be next month. Mayor Barrett stated we have not been invoiced or received the recording from the last training session. The sludge removal is estimated to cost a little less than a quarter-million dollars and budgeted \$28,000. Mayor Barrett stated had the sludge work been done in 2008, the amount of sludge should be much less. Corey Smith said if the total sludge removal overruns 3,000 tons, we will need to review and discuss the wish list. Mayor Barrett that he thinks we can use money from the Sanitary General Fund if needed. Corey Smith mentioned that lumber prices are changing before a metal building was preference due to cost but could revisit. Billy Harper has not received an ETA for the three pieces of lab equipment ordered.

MS-4 Program. Mayor Barrett stated that the forecast is showing rain for tomorrow. Bill Harper stated that he believes it is time to sample. If everything works out, Bill Harper will collect a sample. Dale Vance informed Mayor Barrett that he will be tying into one of the DIs on Main Street across the road from the new building.

Infrastructure Projects utilizing the American Rescue Plan relief funds. Mayor reported that we ordered two panels from Precision but have not received the ETA. Parsons Contracting plans to start on Falcon Lane, other streets, and the sewer project first of next month.

Possibilities of spending Contingency Fund. Nothing new.

Generator/Electrical failure problems/Insurance. Corey Smith reported on the generator under Thrasher Engineering's progress report on the new wastewater plant.

NEW BUSINESS

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 10:31 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary