

**WINFIELD SANITARY BOARD
REGULAR MEETING**

**MINUTES
August 10, 2021
10:00 a.m.**

On Tuesday, August 10, 2021 at 10:15 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; Billy Harper, Plant Manager; and Tina Woollard, Secretary.

Others present: Mr. Corey Smith and Mr. Jonathan Carpenter of The Thrasher Group and Tim LaFon, City Attorney.

PUBLIC: None

MINUTES

Hearing no questions, the minutes of July 13, 2021 regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of July in the amount of \$ 91,172.90; hearing no comments the bills pass as presented.

Income/Expense. The financial statement for the month of July; hearing questions, the financial statement pass as presented.

Adjustments. The adjustments for the month of July in the amount of \$ 1,647.50; hearing no questions the adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that work has been done on a sewer leak located at 2nd Street, had to tear up the road, the road should be repaired soon. Tap needed for Dale on Main Street and Thompson on Scott Lane.

Staff report. Billy Harper stated we have not received the results from the 3rd testing at the new SBR plant. Clarence Litton asked if the 12 mg/L ammonia results were the most current. Billy stated that the 2nd set of results was .51 mg/L and our limit is 14 mg/L.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith of The Thrasher Group stated that Hayslett Construction is on-site moving sludge from the ponds and that the landfill only accepts four loads a day. Hayslett Construction is also working on the outstanding items from the punch list. Waiting for parts has caused a delay in completing a few punch list items. Corey also stated that the generator had another voltage spike, which is being investigated. The generator showed up to fix the previous damage done, now everything inside the automatic transfer switch will be replaced. The power company, contractors, and engineers are trying to figure out what is causing the voltage spikes.

MS-4 Program. Billy Harper said that the next sample is due in September. Mayor Barrett reported a stormwater issue on Garfield Street, Roy Kuhl Sports flooded. Mayor is working on a letter to Senator Tarr over the issue. The flooding caused significant damage to Roy Kuhl Sports. Mayor Barrett first contacted DOH back in 2018 to report the stormwater drain issue. Mayor stated that Corey Smith had looked at the MS4 and drain for a house being built on Hawthorne Street.

Infrastructure Projects utilizing the American Rescue Plan relief funds. Mayor reported that we received the A.R.P.A money; he ordered two panels and left a message with Parsons Contracting to schedule the sewer upgrade line, exposed line on Falcon Lane. Mayor Barrett is waiting for additional information on expenses covered under the A.R.P.A funds, we will begin preparing for spending: plans and mapping.

Possibilities of spending Contingency Fund. Mayor Barrett reported they expect the cost of sludge to double the projected cost. Change Order # 3 will be discussed later but if approved, roughly \$320k contingency funds will remain. Mayor asked, is it realistic to begin fine-tuning the estimates received for the buildings? Corey stated he would get drawings and plan sheets together. Jonathan Carpenter said that Hayslett Construction's markup would be 15%, the change order would run through his contract. After reviewing his notes, Corey stated it had been discussed that the telemetry all the stations, and Mayor said yes, the telemetry is a must. Corey will prepare the specifications for Jamie to give to Precision Pump & Valve Service.

NEW BUSINESS

SBR Plant Change Order #3 for Contract #1. Mr. Corey Smith of The Thrasher Group gave an overview of Change Order #3: the sinewave line conditioner, installing a utility sink and eyewash station, waterproof outlet covers and thermostat covers in the Sludge Press Room and Truck Bay #2; installing an additional 12FT Gate on the riverside of the WWTP; and moving the final payment date 90 days to October 14, 2021. Clarence Litton made a motion to accept Change Order #3 Contract #1, increase of \$36,268.04. Motion carried.

Thrasher Group Amendment No. 2, proposal for expert witness. Rod Burns made a motion to accept Thrasher Group Amendment No. 2, proposal for expert witness. Motion carried

Thrasher Group Amendment No. 3, Class 4 Operator support at the New SBR Plant. Clarence Litton made a motion to accept Thrasher Group Amendment No. 3, Class 4 Operator support at the New SBR Plant and additional \$10k. Clarence Litton amended his motion not to exceed \$20k without the Sanitary Board's approval. Motion carried.

Thrasher Invoice. Invoice was approved last month.

Generator/Electrical failure problems/Insurance. Mayor Barrett stated we add Generator/Electrical failure problems/insurance due to not knowing who would be responsible for the generator. We received confirmation on Tuesday that the generator is covered under Hayslett Construction's policy. Clarence Litton asked at what point does it transfer to the City of Winfield? Corey Smith responded: at the final payment, the City's insurance would take over. Jonathan Carpenter stated they would let Tina know when to begin working with the insurance company to transfer when Thrasher receives documentation for the final payment.

Lab equipment. Mayor reported that we have equipment that we do not need and equipment that we need but do not currently have, which occurred because we did not have knowledge or assistance to order the necessary equipment. Rod Burns made a motion to purchase the additional three pieces of lab equipment needed, purchase not to exceed \$4,000. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 11:22 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary