

**WINFIELD SANITARY BOARD  
REGULAR MEETING**

**MINUTES  
July 13, 2021  
10:00 a.m.**

On Tuesday, July 13, 2021 at 10:15 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Rod Burns and Clarence Litton, members; and Tina Woollard, Secretary.

Others present: Mr. Corey Smith and Mr. Jonathon Carpenter of The Thrasher Group and Tim LaFon, City Attorney.

Absent: Billy Harper, Plant Manager.

**PUBLIC:** None

**MINUTES**

Hearing no questions, the minutes of June 8, 2021 regular meeting were approved as presented.

**FINANCIAL**

**Bill Approval.** The bills paid for the month of June in the amount of \$ 82,579.61; hearing no questions the bills pass as presented.

**Income/Expense.** Rod Burns had a question: the number of months that we paid the loan payment. The number of loan payments was 12 for this fiscal year. The financial statement for the month of June; hearing no additional questions, the financial statement pass as presented.

**Adjustments.** The adjustments for the month of June in the amount of \$ 1,326.81; hearing no questions the adjustments pass as presented.

**REPORTS**

**Chairman – comments/reports.** Mayor Barrett reported that Billy Harper is not present due to the training at the new SBR Plant and that the training is being recorded. All trainings that have been recorded are on secure YouTube account, due to the size of

### **Chairman Report (cont'd)**

the files. Mayor also reported that three pumps blew up, issues with the IP addresses and what Aqua Aerobics reported to Mayor regarding the IP addresses. Mayor expressed concern with the progress and lack of manpower from Hayslett Construction. Mayor also reported that Billy Harper will be completing sampling next week.

**Staff report.** None

### **UNFINISHED BUSINESS**

**Thrasher Engineering's progress report on the new wastewater plant.** Mr. Corey Smith of The Thrasher Group stated that for a project representative to be on-site that the Sanitary Board would need to approve an extension of the budget for time and material. Mr. Corey Smith stated the treatment process is working very well. He also stated that a lot of items are left to be completed on-site but the plant is operational. Also that there was an electrical problem and the pumps in the digesters burnt up. A short explanation of the issue is that the inference with the VFDs caused voltage spikes in the electrical systems due to the long run of wiring. Thrasher has worked with the Suppliers to come up with a solution, a solution could be line conditioners after the VFDs, but waiting on a price item and the price for Summit Electric to install the item. Corey figures will be a Change Order ready for next month's agenda so that we can get this issue taken care of. Mr. Clarence Litton asked about delivery time and the cost of an expedited fee to ship. Mayor Barrett stated that Jamie Hayslett said it would be a two-week minimum. Jonathan Carpenter stated that by putting a temporary pump in, the sludge level dropped much faster than even with the three horse-powered pumps, so you were able to get the sludge out which in turn is helping your process, which is getting your better effluent quality. Clarence Litton pointed out that this could be used as a backup plan and Jonathan agreed. Corey stated that Jaime was trying to get the elevated sludge levels out before the process trainings because it would interfere with readings. Rod Burns asked about testing, Jonathan stated that our lab is not a certified laboratory, so we will be doing process control to help with operations of the plant and send off the total suspended solids and BOD. Corey Smith inquired if the call-out alarms had been set up but we do not believe so. Jonathan Carpenter stated that he could have Fred Roman, a Class 4 Operator, on-site next Monday and Tuesday to work with Bill Harper. Johnathon would propose an hourly rate, mileage, and lodging for Fred to be on-site. Johnathon would communicate with Mayor Barrett on a schedule. Tim LaFon, City Attorney, asked about the electrical system getting hit by lightning, right? Mayor Barrett commented that it was the generator system. Tim also asked and caused the generator to run 24 hours a day? Mayor Barrett stated yes, it's causing some problems. Tim LaFon also asked if the guys who built this think that Bill should have caught that and told them, right? Corey stated that Billy should have

**Thrasher Engineering's progress report on the new wastewater plant. (cont'd)** notified us of an issue. Mayor Barrett pointed out that they should have been notified about the lightning strike two weeks ago. Tim LaFon stated that the one sentence that he heard, happened before the meeting that he didn't like as a Lawyer; was talking about we are going to wait to turn it in on insurance to see if the warranty will cover it. Knowing it was a lightning strike, that's a troublesome sentence. Tim LaFon stated that sentence means one, you could lose your insurance coverage if you do not immediately notify them; Tina Woollard commented that the generator is not on our insurance, it is on his. Tim LaFon asked who is his, and Tina Woollard commented Hayslett's. Tim said secondly, try to turn it back in on the manufacturer's warranty when you know it was a lightning strike. Corey Smith stated that he would compile a punch list and meet with Mayor and Bill Harper to review, and after Corey would meet with Jamie Hayslett to get the list completed. Clarence Litton has requested an expected date for the items on the punch list. Corey stated that the contract was extended 60 days and Mayor commented that the punch list should also be completed at the end of the extension. Corey Smith stated as far as DEP goes, the new plant is up and running, out from underneath the consent order, passed the first test, and waiting on results from the second test. The plant was running for less than 30 days and had an ammonia level of 12 (mg/L), the test included sludge from the first pond. Jonathan stated we should notify the DEP that we are substantially complete, and request a letter that we complied with the consent order. Clarence Litton made a motion to work with Thrasher to provide a support for Bill on operation with a Class 4 Operator. Motion Carried.

**MS-4 Program.** Mayor Barrett reported that the sample was taken back in April. Mayor stated that the Dentist has completed everything, finished product really looks good.

**Infrastructure Projects utilizing the American Rescue Plan relief funds.** Mayor reported that we received notice that our application was accepted, no funds have been received. Mayor spoke with Andrew Parsons from Parsons Contracting regarding work on Falcon Lane. Mayor still wants to get the packets together for lining and to replace the two panels on stations.

**Possibilities of spending Contingency Fund.** Mayor Barrett reported a quote we received for the building and the process to spend the contingency fund was discussed. If Jaime will do the work, it will go through his contract, if unable we will need to request bids. Corey Smith stated that USDA would have requirements for requesting funds from contingency.

## **NEW BUSINESS**

**Pay App #13 SBR Plant.** Discussion on retainage and contingency funds. Hayslett reported little progress on the contractor application for this Pay App, the majority of the Pay App request is for retainage funds Clarence Litton made a motion to pay based on the fact that it was honesty in their itemize and it's a retainage reduction, to pay \$337,618.10.. Motion carried.

**GOOD OF THE ORDER** Jonathan Carpenter prepared an amendment for expert witness and proposed an hourly rate. (pay from General or under the load)

## **ADJOURNMENT**

Motion was made by Clarence Litton to adjourn at 11:25 a.m.

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Randy L. Barrett, Chairman

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Tina Woollard, Secretary