

**WINFIELD SANITARY BOARD
REGULAR MEETING**

**MINUTES
May 11, 2021
10:00 a.m.**

On Tuesday, May 11, 2021 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Bill Harper, Plant Manager and Tina Woollard, Secretary. Clarence Litton, member; attended via telephone.

Others present: Mr. Corey Smith of The Thrasher Group and City Attorney Tim LaFon.

PUBLIC: None

MINUTES

Hearing no comments, the minutes of April 13, 2021 regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of April in the amount of \$ 73,225.89; hearing no questions the bills pass as presented.

Income/Expense. The financial statement for the month of April; hearing no questions or comments the financial statement pass as presented.

Adjustments. The adjustments for the month of April in the amount of \$ 677.19; hearing no questions the adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett stated a piece of equipment from Lakeside left the plant site Wednesday last week. We received an email stating that Lakeside was working on the equipment and hoped to test it by week's end. If the testing is good, the equipment will be shipped back. Thrasher had drafted a letter to Lakeside stating the equipment needs to be back on-site by May 28th.

Staff report. Bill Harper, Wastewater Plant Manager, reported that the ammonia level for April was in the 20s (mg/L) and that everything is going well.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith of The Thrasher Group mentioned the screen issue and that several people were involved. Lakeside is trying to meet the deadline to have the equipment back on-site. The Lakeside salesman sent an email stating he would be on-site when the equipment is delivered and would remain for the installation. As far as the SBR goes, trying field biomass, get biological treatment going, city sludge, and water out of the ponds. The screen issue has caused the process to be more difficult, but they are working through it. As far as the Lagoons decommissioning goes, pumped the polishing pond into the first pond, pulling the liner out. As we dewater the other lagoon, we will start processing sludge this week. The Charter Press representative has been on-site doing a start-up. The SCADA system is the great unknown with these projects, working to have all equipment communicating. On the sludge permit status: the last sludge sample data has been submitted, questions regarding crops that will be grown. Corey Smith stated that he will respond to the questions and will see if the permit is approved. Mayor Barrett has Corey Smith if he had received an update on the truck; Corey did not but would check. Corey Smith stated that we are running to the end of the Inspection budget (for Skip) so he wanted to see if the Board would entertain adjusting the budget up. Mayor Barrett replied to Corey by stating that adjusting the budget is only needed due to Lakeside's screen issues. However, the City does not have a contract with Lakeside and thought that the additional funds for inspection may need to be paid by Jaime Hayslett since Jaime and Lakeside have the contract. Mayor Barrett also stated that he wouldn't have a problem with it; if the City would receive reimbursement for Skip's services cost. The citizens should not shoulder the responsibility for Lakeside's mistake.

MS-4 Program. Mayor Barrett took Corey Smith down to Juvenile Center on Elm Street; they are waiting to do paving, the length is less than 5,000 feet, and there is a rain garden near the location. Billy Harper stated that they collected a sample last month, the results were good. Mayor Barrett also stated that there is possibly a Contractor working on the hill at Warnick & Semder's new office, a visit is needed to ensure the pipe is going where it was approved to be.

Infrastructure Projects utilizing the American Rescue Plan relief funds. Mayor reported that we received no funds yet. Had funds been received, we would have ordered the two panels for the stations. But training is May 21st, so we will now wait until after training.

NEW BUSINESS

Pay App #11 SBR Plant. Rod Burns made a motion to pay, Pay App #11. Motion carried.

Thrasher Invoice. Clarence Litton made a motion to pay Thrasher. Motion carried.

New Business (cont'd)

Clevenger's request for Sewer Adjustment. Rod Burns made a motion to approve Clevenger's request for a sewer adjustment because no water was treated. Motion carried.

Proposal for Falcon Lane Sewer Repair. Rod Burns made a motion accept the proposal for Falcon Lane Sewer. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:24 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary