

## MINUTES

### WINFIELD SANITARY BOARD REGULAR MEETING

May 4, 2023  
5:00 p.m.

On Thursday, May 4, 2023, at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

#### ATTENDANCE

Those attending: Rod Burns, member; Clarence Litton, member (phone); Randy Barrett, Mayor; Nikki Phillips, City Clerk/Secretary; Billy Harper, Plant Manager

Others present: Mike Del Giudice, City Lawyer; Jack Ramsey, Engineer

#### PUBLIC:

#### MINUTES

Hearing no comments, the minutes of April 6, 2023, regular meeting were approved as presented.

#### FINANCIAL

**Bill Approval.** The bills paid for the month of April in the amount of \$141,628.43; hearing no comments the bills pass as presented.

**Income/Expense.** The financial statement for the month of April; hearing no comments, the financial statement passes as presented.

**Adjustments.** The adjustments for the month of April in the amount of \$199.91; hearing no questions the adjustments pass as presented.

## REPORTS

### **Chairman report.**

Building is up, needs the doors installed. Reeds is installing the insulation now, quote was a little over \$30,000. Second Pay APP is to be requested as soon as we get invoice from Patriot Buildings. There will be a Change Order for additional gravel. Next step after insulation is to hire an electrician.

We are waiting on AEP to bring in machines to check for dirty power. The plant shutdown to get the last surge protector installed is scheduled for this Tuesday at 8:00AM. Clarence asked that we check the voltage of the surge protectors to see if they are all the same size, his thoughts are that they should be different.

### **Staff report.**

Billy Harper is looking for a good chemical salesman to fix a grease problem at the plant. Both Clarence Litton and Rod Burns have contacts to pass along. Jack Ramsey reported:

- First time press is run, Billy Harper has agreed to make recommended adjustments.
- Aqua Aerobics is scheduled to conduct training the week of June 25<sup>th</sup>.
- Generator pad for the lift station will need to high enough to get out of the flood plain. The mayor will contact Laura Cox tomorrow to get the exact dimensions of the needed concrete pad or platform.
- Jack Ramsey will call Dennis Nunnley to discuss the back flow preventor.
- We are still waiting on a DEP response for sludge requirements at the farm in Mason County.

## UNFINISHED BUSINESS

**Infrastructure Projects utilizing the American Rescue Plan relief funds.** The Benchmark bill to fix the retention pond at Riverdale was \$79,750.

We received a check from a Monsanto MS4 lawsuit in regard to water contamination in the amount of \$17,500. The check has been placed in savings and is earmarked for MS4 projects.

**Possibilities of spending Contingency Fund.** See update above in the chairman's report.

**Lightning Strike Solution Plan.** See update above in the chairman's report.

**Chapman Engineering Lawsuit.** Mike Del Giudice gave an update that Chapman's lawyers in Pennsylvania were not getting the job done and have been replaced by Bowles and Rice. Judge Reeder ruled that Chapman had to subpoena their old employees for depositions. Lawyers at Bowles and Rice are to have depositions finished on Monday. Trial date is currently set for June 26, 2023 at the Putnam County Courthouse.

## **NEW BUSINESS**

**Budget 2023-2024 Sewer Fund.** Clarence Litton made the motion to accept the budget as written.

## **GOOD OF THE ORDER**

Our accountant, Debbi Rabel, will be at the council meeting on May 9<sup>th</sup> to explain where we are at financially and the depreciation of assets.

Next Sanitary Board meeting will be June 1, 2023.

## **ADJOURNMENT**

Motion was made by Clarence Litton to adjourn at 5:33 p.m.

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Randy L. Barrett, Chairman

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Nikki Phillips, Secretary