

**WINFIELD SANITARY BOARD
REGULAR MEETING**

**MINUTES
April 13, 2021
10:00 a.m.**

On Tuesday, April 13, 2021 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, and Clarence Litton, members; Bill Harper, Plant Manager and Tina Woollard, Secretary.

Others present: Mr. Corey Smith of The Thrasher Group and Jackie Hunter. City Attorney Tim LaFon attended via telephone.

PUBLIC: None

MINUTES

Hearing no comments, the minutes of March 13, 2021 regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of March in the amount of \$ 88,324.36; hearing no questions the bills pass as presented.

Income/Expense. The financial statement for the month of March; Clarence Litton questioned the Power – Plant Lift Station line item amount. Tina Woollard believes the increase could be the bill for the new SBR plant, hearing no additional questions or comments the financial statement pass as presented.

Adjustments. The adjustments for the month of March in the amount of \$ 276.10; hearing no questions the adjustments pass as presented.

2021 – 2022 Sewer Fund Budget. The 2021 – 2022 Sewer Fund Budget; hearing no questions F4 passes as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett's comments/reports will be on the MS-4 Program and the Infrastructure Projects utilizing the American Rescue Plan relief funds.

Staff report. Bill Harper, Wastewater Plant Manager, reported that the ammonia level for March was 18.5 mg/L.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith of The Thrasher Group stated Aqua Aerobics was on-site last week and did their dry start-up and checking equipment. Hayslett completed a punch list, adding a few brackets here and there. Replaced any cracked PVC plastic fittings, received cracked from the manufacturer. Next week will begin the start-up and once completed they will roll into training. Bill will need to be there for equipment, headworks, and bell press, the UV completed. Will be working through issues with the sludge application, land apply application. We are collecting a few more samples and will work with the landowner to see if we can get that applied. Hopefully, by the next meeting, the plant will be in operation. Clarence Litton asked about the dry start-up, if the machine's electronics were tested, switch valves, and all the above. Mr. Corey Smith stated they did, along with connectivity of valves and river water was put in the basins to cover the aerators to check for leaks, that all winches worked, one winch sent back because it wasn't working. Three to four days just checking nuts and bolts, and operations to ensure the rotation of the pumps are set correctly. They will work with Aqua regarding the spare blowers and the piping, when we eliminate a blower, keeping the air in the process to get treatment. No flow reports will need to be sent to the DEP, Corey stated that he would send the reports.

MS-4 Program. Mayor Barrett reported that Bill and Corey Smith are going to Courtyard after the Sanitary Board meeting. Phase 4 of Courtyard was approved last night at the Planning meeting. There have been water issues in Courtyard. The Mayor, Bill, and Corey Smith will meet with the owner and Randolph to review the proposal to see if it will correct the water issues. If the proposal will not, they will need to do something else before the approval to build will be given. Two places where the water has been backing up; currently have an 8' retention tank, 300' or longer line. We visited after the last heavy rain, the 16"-18" pipe was full. The water was coming up through the drains, and the water was getting into yards.

NEW BUSINESS

Pay App #10 SBR Plant. Clarence Litton made a motion to pay \$271,753.00 for Pay App #10. Motion carried.

Thrasher Invoice. Clarence Litton made a motion to pay Thrasher. Motion carried.

Infrastructure Projects utilizing the American Rescue Plan relief funds. Mayor stated he, Bill, and Corey have been working on the needs. The funds can be used on the following expenses/projects: water, sanitation, COVID-related items, infrastructure, and fiber. Looking at working on the stormwater project with money from the American Rescue Plan. Along with the crossing at Falcon for the exposed gravity line. Bill went through Old Town and we have 10-12 brick manholes. The structure is good, but most of the bottoms are out of them. The groundwater is coming into the manholes, but sewage is not coming out. Getting a project prepared, Corey will get information

(Infrastructure Projects utilizing the American Rescue Plan relief funds con't)

gathered for the manholes in Old Town. Bill pulled manholes in Woodland Forest, Winfield Ave, Cane Creek. Many manholes need to be lined. Precision has prepared quotations for two stations. If the funds are in the City's possession, before our next meeting, Mayor Barrett is requesting permission to order two panels for the Lewis Apartments and Rocky Step Station. Corey is working on an estimate for lining lines, manholes, and repairs needed, so Mayor Barrett requests permission to be shovel-ready when the money is received and hopes that we are ready to accept bids. As far as COVID related, we would probably order two more air purifiers for the Community Center. The County believes they will have all the money needed for the fiber project. Clarence made a motion to move on purchasing the panels for the Lewis Apartment Station, Rocky Step Station, and rehabbing, replacing manholes that Corey would design for us. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:35 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary