

**WINFIELD SANITARY BOARD  
REGULAR MEETING**

**MINUTES  
April 7, 2022  
5:00 p.m.**

On Thursday, April 7, 2022, at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Rod Burns and Clarence Litton, members; Billy Harper, Plant Manager

Others present: Mr. Tim LaFon, City Attorney; Nikki Phillips, City Clerk

**PUBLIC:** None Jonathan Carpenter and Isaac Fadiga, Thrasher Corp.

**MINUTES**

Hearing no comments, the minutes of March 3, 2022, regular meeting were approved as presented.

**FINANCIAL**

**Bill Approval.** The bills paid for the month of March in the amount of \$90,557.95; hearing no comments the bills pass as presented.

**Income/Expense.** The financial statement for the month of March; hearing no comments, the financial statement passes as presented.

**Adjustments.** The adjustments for the month of March in the amount of \$1,123.50; hearing no questions the adjustments pass as presented.

**REPORTS**

**Chairman – comments/reports.** Mayor reported that there is a meeting about the retention pond at courtyard on Tuesday, April 12, 2022, at 10:00am. We need to get an estimate on seals and sinkholes. Townhouses are being built behind Wendy's and the mayor has requested that the owner consider coming into the town since he will be on our sewer. Clarence asked if the DEP restrictions had been lifted, Mayor Barrett will confirm with the DEP in an email tomorrow. Mayor reported that the surveys on easement at RiverSide Café meet the bond requirements and the homeowner is ok with the easements.

**Staff report.** Billy Harper reported that the riding ring plumbing is finished; there are I & I issues at Winfield Way; small grinders along 817 are having intermittent problems; the call out system is operation but unsatisfactory; UV communications is working properly but not showing in the computer system; soil sample was sent to the lab last Thursday; the fix for the screen is temporary and is being inspected daily.

## **UNFINISHED BUSINESS**

**Thrasher Engineering's progress report on the new wastewater plant and expenditures if any for new bills.** Isaac reported a Citco quote for the water level indicator and low level shut off to be installed is \$5,260. Clarence stated that \$4,000 had already been approved for the water level indicator and if the hookup was already there, we should pay the extra \$1,000 to have the automatic shut off working. Clarence made the motion to approve total installation at a cost of \$5,260. All in favor

**MS-4 Program.** Nothing to report.

**Infrastructure Projects utilizing the American Rescue Plan relief funds.** Isaac with Thrasher presented posters and book of the manhole and specs. Conservative estimate would be \$200,000. Mayor Barret is concerned about availability of contractors. Johnathan from Thrasher stated it would take 60 calendar days and a 10-day notice to proceed. Clarence asked if a painting contractor could do the manhole work, Thrasher representatives said yes.

Mayor presented pictures of the riding rink that had broken. James Ferguson was available to fix it immediately but had upcoming projects that would not allow him to fix in the future. Mayor Barrett approved labor costs be paid to Ferguson of \$2590.00 and building material costs to be paid to 84 Lumber of \$1,986.94. Motion made to approve the cost of fixing the riding rink made by Rod. All in favor.

Billy suggested the following purchases:

- Small Electrical Portable Trash Pump with grinder be purchased from Precision Pump for he quoted amount of \$624. Clarence motioned to make the purchase using ARPA funds. Motion carried.
- 3085 275 pellet Pumps, we currently do not have any in stock, quote received is \$4,250 for one, \$3,665 for more than one. Must be purchased by Monday to avoid 11% price increase. Clarence motioned to purchase 8 pumps (6 replacements and 2 for stock) using ARPA funds. Motion carried.

## **UNFINISHED BUSINESS (cont'd)**

### **Infrastructure Projects utilizing the American Rescue Plan relief funds. (cont'd)**

- Small Portable Generator to take on location to jobs. Palco Invertor 2200 Volt Generator quoted at \$1,129. Rob motioned to purchase using ARPA funds. Motion carried.

**Possibilities of spending Contingency Fund.** Jonathan from Thrasher suggested Congressional Earmarks. Shelley Moore Capito's deadline is April 20<sup>th</sup>, he stated he could pull something together addressing the I & I issue. Earmarks are usually an 80/20 match.

**Issues and concerns caused by Lakeside's malfunctioning screen.** Billy stated the screen has been fixed but would probably not last longer than 2 months. Jonathan with Thrasher is going to investigate who would have parts in stock.

## **NEW BUSINESS**

**Appoint Nikki Phillips as Secretary of the Sanitary Board.** Rod made the motion. Motion carried.

**Budget 2022-23 Sewer Fund Budget.** Clarence approved with the ability to adjust when needed for maintenance that may arise. Motion carried.

## **GOOD OF THE ORDER**

## **ADJOURNMENT**

Motion was made by Clarence Litton to adjourn at 6:21 p.m.

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Randy L. Barrett, Chairman

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Nikki Phillips, Secretary