

**WINFIELD SANITARY BOARD
REGULAR MEETING**

**MINUTES
March 9, 2021
10:00 a.m.**

On Tuesday, March 9, 2021 at 10:00 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Bill Harper, Plant Manager and Tina Woollard, Secretary. Clarence Litton, member attended via telephone.

Others present: Mr. Corey Smith of The Thrasher Group and City Attorney Tim LaFon.

PUBLIC: None

MINUTES

Hearing no comments, the minutes of February 9, 2021 regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of February in the amount of \$ 81,409.50; hearing no questions the bills pass as presented.

Income/Expense. The financial statement for the month of February; depreciation for the new SBR plant will reflect on the financial once the plant is in operation and current plant has fully depreciated, hearing no comments the financial statement pass as presented.

Adjustments. The adjustments for the month of February in the amount of \$ 300.62; hearing no questions the adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that at the last Council meeting Tim LaFon gave him a packet on a delinquent sewer account. An executed agreement stating that the customer would pay their current charges and \$75.00 of the outstanding balance each month, the terms have not been met. Angie Hodges has reached out and given the customer information on who to contact to determine if they have a water leak. Mayor Barrett wants to proceed and put a lien on the house for the outstanding balance and turn off their service.

REPORTS (CONT.)

Staff report. Bill Harper, Wastewater Plant Manager, no ammonia results have been received for February. During the storm, they took the portable generator out and pumped lift stations due to electricity loss.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith of The Thrasher Group stated current progress is working on painting and electrical; the screen for the headwaters has been received. The screen was the last piece of equipment needed. Electrical contractor & supplier's schedule to begin a wet start-up, Suppliers are: Aqua Aerobics, Lakeside, & Charter will need to be at the plant in a week timeframe. The best-case scenario is wet start-up will begin middle of April but will depend on the supplier's schedules. Hayslett Construction has started the final grating of the site and has started graveling by the road. Skid steer trailer and spreader trailer have been received, Kenmore truck has been ordered, the invoice has been received, and should be received mid-April. The delay in receiving the screen unit for the headworks has caused a delay in progress.

MS-4 Program. Mayor Barrett reported Mr. Corey Smith has put together specs for Falcon Lane, Parsons Contracting has gone through the specs, and two estimates received, Council will vote on tonight. There will be a public hearing regarding Phase 4 of Courtyard Estates second Monday of April. The current retention is 8 ft. by several hundred ft. is not doing enough. Drain inlet water was coming off the hill during the last two excessive rainfalls caused flooding on two streets. Mayor Barrett stated a visit conducted everything was working fine, by the water was pouring off the hill. Additional retention will need to be added before Phase 4 can begin.

NEW BUSINESS

Pay App #9 SBR Plant. Clarence Litton made a motion to pay \$416,889.25. Motion carried.

Thrasher Invoice. Rod Burns made a motion to pay Thrasher invoice of \$ 7,000.00. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 10:37 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary