

MINUTES

WINFIELD SANITARY BOARD REGULAR MEETING

February 2, 2023
5:00 p.m.

On Thursday, February 2, 2023, at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Clarence Litton, member; Randy Barrett, Mayor; Nikki Phillips, City Clerk/Secretary; Billy Harper, Plant Manager

Others present: Tim Lafon, City Lawyer

PUBLIC: Isaac Fadiga and Jonathen Carpenter, Thrasher Corp. Jack Ramsey, E.L. Robinson

MINUTES

Hearing no comments, the minutes of January 5, 2023, regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of January in the amount of \$80,753.64; hearing no comments the bills pass as presented.

Income/Expense. The financial statement for the month of January; hearing no comments, the financial statement passes as presented.

Adjustments. The adjustments for the month of January in the amount of \$197.76; hearing no questions the adjustments pass as presented.

REPORTS

Staff report.

Billy Harper reported that the breakers to prevent future lightning strikes are being installed. The estimated time for completion is 1-2 weeks.

Staff report. (cont.)

The plant is currently experiencing settling issues. The tests are currently being sent offsite to a lab, with results being returned around a week. If we purchase a center fuge for around \$1,600, we could do the tests inhouse with results available in 15-20 minutes. The mayor stated that Beth Fletcher with WV American Rural Water visited the plant today and pushed for the center fuge stating you can keep a better eye on what is going on in real time.

Billy Harper is receiving assistance from a retired DEP employee to correctly file all paperwork for the DMR. Clarence Litton suggested reaching out to Landon Harper at the plant in South Charleston to assist with paperwork if needed.

Pressure Switch on the cake pump was put back on and it fouled out as soon as it started moving. Currently we are using 21 bags of lime per each load of sludge. The lime is bought at Yauger Supply for \$597. This has allowed us to reach the goal of 20% 3 times this month, the rest of the sludge tested at 18.9-19.2%.

UNFINISHED BUSINESS

Infrastructure Projects utilizing the American Rescue Plan relief funds. We are currently waiting on Benchmark Construction to install a new manhole at Planter's Road. Laura Cox's office is going to be working on catching us up on our MS4 reporting and making sure all paperwork is up to date at the DEP.

Possibilities of spending Contingency Fund. There is a quote in your packets from Patriotic Buildings LLC for \$163,400. The USDA has agreed that the building can be considered complete with concrete, shell, and doors. Mayor Barrett is currently seeking out 2 more bids, the question is do we need standing seams or not?

Solar Panels. Nothing to discuss.

Lightning Strike Solution Plan. See Staff Report above.

NEW BUSINESS

Engineer Changes. Tim Lafon drafted a letter that was sent to Thrasher stating the city would be switching engineers. The city does not currently have any active projects so the hiring of an engineer does not need to be bid out. Billy Harper and Mayor Barrett interview a few engineers and settled on Jack Ramsey from E.L. Robinson to replace Thrasher. He is currently helping Billy Harper address a few small issues at the plant. If we start a project using state or federal funds, we will have to go through the bidding process.

Rod Burns asked for an update on the back flow preventor, currently they are not located where WV American Water requires them. The water bill continues to increase, WV American Water is supposed to have someone watch if water is going somewhere it is not suppose to while doing various tasks.

Transfer Funds from Savings. Nikki Phillips explained that cash in bank is low and we did not make the suggested due to/from payment to the General Fund in January. Financial #2 shows cash in bank, due to/from, sewer savings and renewal and replacement accounts. Clarence Litton made the motion to transfer \$30,000 from sewer savings to cash in bank, with the intention of building savings back up after the due to/from account is caught up the end of June. Major purchases can be paid for by using the sewer renewal and replacement account.

GOOD OF THE ORDER

Jonathen Carpenter asked to speak about the engineer termination paperwork. The contract for the sewer plant has expired, termination letter was for general engineering services. Copies of drawings, record, spec drawings for treatment plant and extended warranty on the screen were brought to the meeting. Information is still due to Tim Lafon on the Chapman matter, expected settlement date is June 2023.

ADJOURNMENT

Motion was made by Clarence Litton to adjourn at 5:45 p.m.

Randy L. Barrett, Chairman

Nikki Phillips, Secretary