

**WINFIELD SANITARY BOARD
REGULAR MEETING**

MINUTES

**January 12, 2021
10:00 a.m.**

On Tuesday, January 12, 2020 at 10:05 a.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns, member; Bill Harper, Plant Manager and Tina Woollard, Secretary. Clarence Litton, member joined the meeting via telephone.

Others present: Mr. Corey Smith and Isaac Fadiga of The Thrasher Group. City Attorney Tim LaFon joined the meeting via telephone.

PUBLIC

MINUTES

Hearing no questions or objections, the minutes of December 8, 2020 were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of December in the amount of \$ 92,740.11; hearing no questions the bills pass as presented.

Income/Expense. The financial statement for the month of December; hearing no questions the financial statement pass as presented.

Adjustments. The adjustments for the month of December in the amount of \$1,498.67, pass as presented.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that after receiving DEP's report, Bill and Jaime Hayslett pulled the big aerator out. Corey Smith with The Thrasher Group, typed a letter in response to DEP's report. Mayor stated that we need to have a plan for the other working aerators, if the aerators have monetary value offer to Manufacturer, if not able to sell donate, or scrap. The Case skid steer and attachments were delivered yesterday, trailer will be delivered today.

Reports (cont'd)

Staff report. Bill Harper, Wastewater Plant Manager, reported that the ammonia level for December was 26.3mg/L. Bill also reported grinder station issues on Ferry Street, Precision Pump Valve was called out to help with the issue.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant. Mr. Corey Smith of The Thrasher Group stated most of the concrete work is complete. The last bit of concrete left to complete: sidewalks, headworks structure, floor slabs, and troughs. Most of the concrete work now is pulling flooring ties, marking holes, rubbing walls down, making everything look good. The majority of the work is in piping, conduit, and pulling wires. A lot of finish work in the office building. Aqua Aerobics Systems equipment is on-site except for the SCATA panels. Aqua Aerobics Systems was supposed to submit a paid app this month. Aqua Aerobics Systems did not, expecting one next month. Instead of grass around the plant, Jaime Hayslett proposed graveling. He priced it out to be about \$20,000 to gravel everything from the back of the basins where the road is proposed to go and toward the front of the plant and another \$10,000 to gravel from the back of the basins to the fence line. Pushing for start-up next month, still working obtain three quotes for a truck.

MS-4 Program. Nothing new to report, Corey Smith is working on stormwater possible new development a field adjacent to Gunners. He has also looked at some stuff behind Winfield Mobile Home Park, where the Browns want to add some units.

Discussion to address possible changes to Tap Fees. Tim LaFon adjusted the proposed scale to make it less complicated. The first 10 taps left the same, 11-50 \$37.50, and after 50 each tap would be \$100.00. The City will receive the same amount of money, and the language changed regarding what a tap is. The definition of a tap is when a new entity taps into the sanitary sewer system through infrastructure owned by the applicant or the City's mainline; there will be a fee every time. For clarification, Mayor Barrett said language needs to be included for B 11-50 units. After said developer has paid for the first ten taps, the fee shall be \$37.50 for 11-50 taps. Clarence Litton made a motion with slight modification to B, we accept this graduated scale for charging of tap fees. Motion carried.

NEW BUSINESS

Pay App #7 SBR Plant. Rod Burns made a motion to pay \$312,791.76 for Pay App #7. Motion carried.

Thrasher Invoice. Clarence Litton made a motion to pay Thrasher \$ 6,000.00. Motion carried.

Consider purchase from The Flagpole Co. Rod Burns made a motion to purchase a flag pole but the budget not to exceed is \$2,000.00. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 10:27 a.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary