

**WINFIELD SANITARY BOARD
REGULAR MEETING**

**MINUTES
January 11, 2022
5:00 p.m.**

On Tuesday, January 11, 2022 at 5:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Mayor Randy Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; Billy Harper, Plant Manager; and Tina Woollard, Secretary.

Others present: Mr. Jonathan Carpenter and Mr. Isaac Fadiga of The Thrasher Group, Laura Cox, City Planner; and Tim LaFon, City Attorney. Council members: Kevin Karnes, Dana Campbell, Joe Rumbaugh, and Ryan Powers.

PUBLIC: None

MINUTES

Hearing no questions, the minutes of December 14, 2021 regular meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of December in the amount of \$ 94,735.51; hearing no questions the bills pass as presented.

Income/Expense. The financial statement for the month of December; hearing no questions, the financial statement pass as presented.

Adjustments. The adjustments for the month of December in the amount of \$ 2,134.34; hearing no questions the adjustments pass as presented.

REPORTS

Chairman – comments/reports. Mayor reported that the sludge contract with Courtland Smith terminates on the 21st. It took six weeks to get the sludge profile back, delayed due to the lab shut down, but we recently received it back. We will need to set up an account with Raleigh County to dispose of sludge. The air conditioner was ordered and expected to be delivered in a couple of weeks. Jimmy Dillon with Dillon Construction Company stated that Summit Electric will need to install the disconnect, and Dillon Construction will wire to the disconnect.

comments/reports (cont'd)

Staff report. Billy Harper reported that we are still having issues with the cake pump. Jonathan Carpenter with The Thrasher Group stated that the pump can go to 100 psi but the limit is set for 60 psi, this issue is that there is some blowback when the pressure is increased. Jonathan will work with SEEPEX. Billy stated new problems are the mixer and blowers. Jonathan stated the issues with the blowers should be resolved no later than month-end. Billy stated the most trouble is from the screen, it just clogs up and is unable to screen anything. Billy stated that the screen issues dictate their whole day, all focus is getting the screen back up and running. Jonathan Carpenter stated it's a matter of getting Lakeside to fix the screen. Mayor stated that the panel that Lakeside sent only eliminates using a coat hanger to clean the screen because the screen does not clean itself. Mayor said we all knew there would be maintenance with the screen but not to this extent and not a \$6,000 a month water bill. Mayor said the new panel does not correct the screen problems we have had in the last three weeks. Jonathan Carpenter will contact the President of Lakeside, informing him of the issues that need to be resolved timely. Mayor stated that a Lakeside Representative while on-site said that the heads were not positioned correctly and he adjusted, but the screen still isn't cleaning itself. Jonathan Carpenter stated that all issues have been well documented; he would like to go ahead and write the letter to Lakeside's President and to Hayslett Construction, to notify them of the situation. Clarence Litton asked at what point can they retrofit it to something different and make it work? Jonathan Carpenter stated it's on Lakeside to get their machine to work.

UNFINISHED BUSINESS

Thrasher Engineering's progress report on the new wastewater plant and expenditures if any for new bills. Mayor stated the report is pretty much covered under the Reports of Chairman and Staff. Billy Harper added generally the plant is doing good, we are making permit, and everything is running well. Mayor said that someone came and fixed the leak on the fire hydrant. Jonathan said that he is aware of a couple gutter leaks when the weather gets better, and he has set up May 1st for the one year walk-through for any warranty items that need to be addressed. Jonathan Carpenter said the extra belt for the belt press has been ordered. Mayor reported that we have two bills from The Thrasher Group; the O&M Manuals and Records Drawing that is a part of the original contract. Jonathan Carpenter stated we should have the completed O&M Manual next week and need the electrical drawing from Hayslett to complete the Record Drawing. Clarence Litton made a motion to pay \$18,750.00 for the O&M Manuals. Motion carried. Rod Burns made a motion to pay \$18,750.00 for the Record Drawings. Motion carried.

MS-4 Program. Billy Harper stated there is an issue with the MS4 because no results for the DMRs had not been submitted.

Infrastructure Projects utilizing the American Rescue Plan relief funds. Mayor reported that a few pumps have been replaced. Mayor asked if Jonathan had anyone to prepare a scope for Old Town? Jonathan stated he does, to establish a number of manholes, for a manhole rehabilitation project.

Possibilities of spending Contingency Fund. Mayor was down at the plant when Billy was pressing, he was running back and forth checking the non-pot water level and the pressroom. Mayor requested an estimate for a water level meter from Citco Water, the estimated totaled \$4,260.00 and believes it should be paid for out of the General Funding. Clarence Litton has asked if we should consider an interlock so at low level, it will shut off. Jonathan Carpenter stated he would check with Citco Water on the interlock. Clarence Litton made a motion assuming these components can be the same ones we have talked about automating, to order these and purchase for the sum of \$4,260.00 out of the General Funding. Motion Carried.

Issues and concerns caused by Lakeside's malfunctioning screen. Mayor stated this has been addressed under the reports of Chairman and Staff.

NEW BUSINESS

SBR Plant Change Order #5 for Contract #1. Clarence Litton made a motion to approve Change Order #5 for Contract #1. Motion carried.

Resolution – Generator Grant. Laura Cox stated the grant is a HMGP from FEMA, they have four disasters that they have money, that they need to give away. The funds are 75% Federal and 25% State, it will only cost for the City is to submit the Grant and the course of the life of the generator and to close out the administration. Rod Burns made a motion to accept the Resolution for the Generator Grant. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made by Rod Burns to adjourn at 5:58 p.m.

Randy L. Barrett, Chairman

Tina Woollard, Secretary