

**MINUTES OF THE CITY COUNCIL  
REGULAR MEETING  
July 13, 2021  
6:00 p.m.**

Mayor Randy Barrett called the meeting of the Winfield City Council to order on July 13, 2021 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Road, Winfield, WV.

**Attendance:**

**Members Attending:** Randy Barrett, Mayor; Kevin Karnes, Joe Rumbaugh, Ryan Powers, Kevin Karnes and Dana Campbell, members; Jackie Hunter, Recorder.

**Absent:** Steve Hanna

**Staff Present:** Tina Woollard, City Clerk/Treasurer; Tim LaFon, City Counsel, attended via telephone; and Richie Ferguson, City Maintenance.

**Public/Guests:** None speaking

**Approval of Minutes:** Ryan Powers moved to approve the minutes of the June, 2021 regular meeting with the correction of removing Tim LaFon's name from staff present. Motion carried.

**FINANCIAL:**

**Bills Paid.** Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of June 2021 in the amount of \$111,842.06 be approved. Motion carried.

**General Fund Financial Statement.** Hearing no objections or questions, Ryan Powers moved that the financial statement for the month of June 2021 be approved. Motion carried.

**Coal Severance Fund Financial Statement.** Hearing no objections or questions, Ryan Powers moved that the Coal Severance Statement for June 2021 be approved. Motion carried.

**Coal Severance Budget Rev. 1 2021-2022.** Ryan Powers moved that the following revision be approved. Motion carried.

**Revenues:**

Acct. #	Acct. Description	Previously Approved Amt.	(Increase)	(Decrease)	Revised Amt.
298	Assigned Fund Balance	2,871		1,853	1,018
<b>Net Decrease</b>				<b>-1,853</b>	

**Financial (Cont'd)**

**Expenditures:**

Acct. #	Acct. Description	Previously Approved Amt.	(Increase)	(Decrease)	Revised Amt.
440	City Hall	3,355		853	2,502
905	Community Center	1,000		1,000	
<b>Net Decrease</b>				<b>-1,853</b>	

**REPORTS, QUESTIONS & DISCUSSIONS:**

**Police and Municipal Staff Report.**

**Chief Arthur** reported that Rob Perry, recently retired from the Police Academy, has been hired as Winfield's newest officer. Officer Perry was the Director of Training and the second in charge at the Academy. He will leave for certification in August and will become the second PRO Officer

For City Court the docket showed that 13 people had been cited for no insurance but had 3 people provided proof of insurance before court. Fines were levied to 10 people who did not obtain insurance and 5 people passing through town were apprehended for drug issues. There were only 2 speeding tickets for 11 miles and 15 miles over the limit.

**The Mayor reported** the water works event at the boat dock went well.

There was a problem with the new dentist office being opened before all the outside regulations had been completed but that has been rectified.

The ad has come out with bidding information on street repairs and a lot of interest has been generated. The streets will be marked by Friday and a meeting will be held on the 19<sup>th</sup>. All interested parties will have to walk the streets in order to bid.

The newest shelter has gone over budget due to an over run on material compared to the estimate, but paper work has been submitted to the County to receive the 80 per cent promised funds of about \$18,000. The check should be cut next week. It's hoped

### **Mayor Barrett's report (cont'd)**

that the next Recovery funds can be used to cover \$8,000 - \$10,000 of the extra expense.

A homebound resident donated \$100 each to the Police, Fire Department and the EMT. All the money had to go into the departments as a whole, so a \$16.00 Mo Better Barbeque gift card was given to each officer.

The city's liability insurance was going to go up \$40,000/yr. The insurance company was changed as of July 1 and all coverage remains the same.

### **Wastewater System/Treatment Plant Report.**

Ritchie Ferguson reported on the work of the maintenance crew for the last month and he stated that training has been most time consuming. The ammonia level for May was 12 mg/L and he was told that when everything is running at capacity, the ratio should be 0 mg/L.

The Mayor stated that the completion of the SBR plant was scheduled for June 6 but had to be extended for 60 days. The contractor has not been at full force during most of that extension. Three pumps blew because of a power surge, making it necessary to go around the basin and pumping straight into the press with a 6 in. water hose. Aqua Aerobics came in but the rep couldn't get anything done because the equipment wasn't talking to each other.

The Mayor continued that a 4 in. water flange blew a pressure valve and ratchet straps had to hold it together. The screen is still leaking and waiting on parts to come in from Lakeside.

### **UNFINISHED BUSINESS:**

**Street Committee Report.** Mayor Barrett stated that interested bidders will walk the designated streets and bids will be opened next Council meeting.

**Infrastructure Projects Utilizing the American Rescue Plan Relief Funds.** The Mayor noted that the first two projects are in the works.

**Playground Equipment Repairs.** The Mayor said that a private donor was presently ill and the project is on hold.

**NEW BUSINESS:**

**Pay App #13 SBR Plant.** At the recommendation of the Sanitary Board, Ryan Powers moved to release funds for Pay App #13 as follows:

\$337,618.10 – Hayslett Construction. Motion carried.

**Military Leave for Employees.** Ryan Powers moved to approve the Military Leave Policy, with the change of the employee handbook policy to reflect the City of Winfield with Military Service. Motion carried.

**Uniform Allowance for Officers.** Kevin Karnes moved that after the initial gear, there should be an annual \$400 uniform allowance for officers. Motion carried.

**General Fund Budget Revision 1 2021-2022** Kevin Karnes moved that the following revision be approved. Motion carried.

Acct. #	Acct. Description	Prev. Approved Amt	(Increase)	(Decrease)	Revised Amount
297	Committed Fund Bal.	\$158,700	\$ 50		\$158,750
298	Assigned Fund Bal.	10,452		3	10,449
299	Unassigned Fund Bal.	232,728	18,089		250,817

Total Increase \$ 18,136

Acct. #	Acct. Description	Prev. Approved Amt.	(Increase)	(Decrease)	Revised Amount
975	Gen. Government	\$ 73,000	15,686		\$ 88,686
700	Police Dept	531,681	2,450		534,131

Total Increase \$ 18,136

**Holiday Pay Actual Holiday Worked but Holiday Observed Another Day.**

Ryan Powers moved to add the words “as observed by the State of West Virginia” to the sentence “If eligible nonexempt City Employees work on a holiday recognized holiday”... Motion carried.

**Placement of Additional Garbage Can(s) at Boat Ramp/Community Center Area.**

Dana Campbell moved to place 1 can at the shelter and 2 cans at the boat dock at \$900/can plus shipping. Motion carried.

**Winfield Downtown Streetscape.** Dana Campbell moved to relocate the street scape to the other side of 817 and to negotiate the cost of the design with Randolph Engineering. Motion carried.

### **New Business (cont'd)**

**Discuss TIF District Ordinance for Parks.** Ryan Powers moved that Tim LaFon put together a package for further research. Motion carried.

### **GOOD OF THE ORDER**

Joe Rumbaugh mentioned that there was some discussion that the Rivers to Ridge Group had a grant and that there was interest in placing Panels commemorating the ferry in Winfield.

### **ADJOURNMENT**

With no further business, Dana Campbell moved that the meeting be adjourned at 7:45p.m. until the next scheduled meeting. Motion carried.

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Randy L. Barrett, Mayor

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Jackie Hunter, Recorder