

**MINUTES OF THE CITY COUNCIL
REGULAR MEETING
June 13, 2023
6:00 p.m.**

Mayor Randy Barrett called the meeting of the Winfield City Council to order on June 13, 2023 at 6:00 p.m. at Winfield City Hall, 12448 Winfield Road, Winfield, WV.

Attendance:

Members Attending: Randy Barrett, Mayor; Joe Rumbaugh, Kevin Karnes, Scott Morris, Dana Campbell and Ryan Powers members; David Mattocks, Recorder.

Staff Present: Nikki Phillips, City Clerk/Treasurer, Tim LaFon, City Counsel, Chief of Police, Jeff Losh.

Absent:

Public/Guests:

Approval of Minutes

May 9, 2023 – Regular Meeting – Ryan Powers made a motion to accept minutes with changes.

FINANCIAL:

Bills Paid. Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of May 2023 in the amount of \$104,073.46 be approved. Motion carried.

General Fund Financial Statement. Hearing no objections or questions, Ryan Powers moved that the financial statement for the month of May 2023 be approved. Motion carried.

Coal Severance Fund Financial Statement. Hearing no objections or questions, Ryan Powers moved that the Coal Severance Statement for May 2023 be approved. Motion carried.

A.R.P.A. Hearing no objections or questions, Ryan Powers moved to approve the A.R.P.A. statement as presented. Motion carried.

REPORTS, QUESTIONS & DISCUSSIONS:

Police and Municipal Staff Report. Jeff Losh reported on officer status. Schools out, and he has identified two new workers. Chief will be attending a meeting in Eleanor this evening. The white Explorer needs some work including routers and brakes.

Wastewater System/Treatment Plant Report. Richie reported that AEP has installed a monitor into panel, and they reported no data. We have not received cards for the UV panel. Gazebo has been cleaned. Replaced stop signs in several areas of town. Garage doors have been installed in the new building; town employees are working on installing exhaust fans and electricity is pending. Wastewater personnel have training June 19th and 20th. Joe Rumbaugh requested more patrol on Ferry Street.

UNFINISHED BUSINESS:

Infrastructure Projects Utilizing the American Rescue Plan Relief Funds/General Funds. We received a complaint about the storm line in Riverview, both ends of the pipe have damage. We have requested Benchmark provide us an estimate to repair.

Proceed with Home Rule –Tim Lafon to attend meeting with committee week of June 26, 2023.

Maximum Carryover Leave –

Vacation

0-1	years of employment –	40 Hours	(1 Week)
2-5	years of employment –	80 Hours	(2 Weeks)
6-9	years of employment –	120 Hours	(3 Weeks)
10	years to Retirement –	160 Hours	(4 Weeks)

40 hours may be carried over into the next fiscal year and must be taken by September 30th of said fiscal year. Any carry over not taken by September 30th will be forfeited.

Sick Time

Each employee will have (7) paid sick days (56 hours) during the current fiscal year. Unused sick days at the end of the current fiscal year cannot be carried over to the next fiscal year nor can they be cashed out at the end of the current fiscal year. Therefore, they will be forfeited.

Personal Time

Each employee will have (2) paid personal days and (1) Floating Holiday for their Birthday (24 total hours) during the current fiscal year. Unused personal days at the end of the current fiscal year cannot be carried over to the next fiscal year nor can they be cashed out at the end of the current fiscal year. Therefore, they will be forfeited.

Ryan Powers made a motion to approve “Campbell” plan, effective July 1, 2023 as presented.

Maximum Carryover Leave –(cont.)

With regards to “Banked” time – Ryan Powers made a motion to give Mayor Randy Barrett/Nikki Phillips to work in good faith directly with each employee to exhaust or Buy Back Banked Leave time only to try to eliminate the balance.

Third Reading Ordinance 2022-2023-4 2023 Replacement Pages – Motion made by Dana Campbell to approve the pages as read. Motion carried.

NEW BUSINESS:

Recommendation from Planning Commission 2022-2023-6 Rezoning EBE

Investments – Kevin Karnes made a motion to approve rezoning of the lot behind the mobile home park as recommended by Planning Commission. Motion Carried.

Stone Ridge Development , LLC Appraisal – Kevin Karnes made a motion to offer original offer amount + 10% and give Mayor Randy Barrett ability to negotiate in good faith for the property next to the Municipal Building with the final price to be approved by council.

Resolution Supporting Participation in the DOH Transportation Alternative Grant

– Phase I construction cost will be \$300,000; city match is \$60,000. Kevin Karnes made a motion to approve. Motion carried.

Little League Equipment – Dana Campbell made a motion to approve \$6,000 payment for playground equipment pledged in 2021. Motion carried.

Budget adjustment General Fund –

- Increase Revenues \$182,000
 - B&O + \$140,000
 - Rents + \$3,000
 - Fed Grants +\$13,750
 - State Grants -\$13,750
 - Misc +\$39,000

Budget adjustment General Fund – (cont.)

- Increase Expenses \$182,000
 - City Hall +\$35,000
 - Police Dept -\$43,000
 - C. Center +\$5,000
 - Cemetery +\$4,000
 - Gen Gvt +\$90,000
 - Public Safety+\$91,000

Ryan Powers made a motion to approve General Fund Revision as presented. Motion carried.

Budget Adjustment Coal Severance –

- Increase Revenues \$6,500
- Increase Expenses \$6,500
 - City Hall +\$4,500
 - Beautification+\$2,000

Kevin Karnes made a motion to approve Coal Severance as presented. Motion carried.

Take Home Car - Officers – Ryan Powers made a motion to approve the Chief's to grant permission to his staff as needed to take home cars not being used for current shift. Motion carried.

GOOD OF THE Order:

ADJOURNMENT

With no further business, Dana Campbell moved that the meeting be adjourned at 7:22 p.m. until the next scheduled meeting. Motion carried.

Randy L. Barrett, Mayor

Dave Mattocks, Recorder