

**MINUTES OF THE CITY COUNCIL  
REGULAR MEETING  
December 8, 2020  
6:00 p.m.**

Mayor Randy Barrett called the meeting of the Winfield City Council to order on December 8, 2020 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Road, Winfield, WV.

**Attendance:**

**Members Attending:** Randy Barrett, Mayor; Steve Hanna, Kevin Karnes, Joe Rumbaugh, Ryan Powers, Dana Campbell, members; Jackie Hunter, Recorder.

**Staff Present:** Tina Woollard, City Clerk/Treasurer and Richie Ferguson, City Maintenance. Tim LaFon, City Counsel, attended via telephone.

**Public/Guests:** Craig and Toby Brown were present to question sewer tap fees that would affect their proposed project in the Winfield Mobile Home Park.

**Approval of Minutes** Ryan Powers moved to approve the minutes of the November 10, 2020 regular meeting. Motion carried

**FINANCIAL:**

**Bills Paid.** Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of November 2020 in the amount of \$193,381.81 be approved. Motion carried.

**General Fund Financial Statement.** Hearing no objections or questions, Ryan Powers moved that the financial statement for the month of November 2020 be approved. Motion carried.

**Coal Severance Fund Financial Statement.** Hearing no objections or questions, Ryan Powers moved that the Coal Severance Statement for November 2020 be approved. Motion carried.

## **REPORTS, QUESTIONS & DISCUSSIONS:**

### **Police and Municipal Staff Report.**

**Chief Arthur reported** it is uncertain when officers will receive their Covid vaccine because the department as a whole is young.

The department has switched to a new computer system, allowing electronic capabilities for receiving and sending information.

Officers are more vigilant since the loss of a Charleston police officer, and the newest member of the force is doing well and a team player.

**The Mayor reported** CARES is changing every day. Our Cares contact called and said they were not going to pay for the new computer system: which was not originally in the city's police department budget. Chief Arthur called and explained how the new system will prevent personal interaction with other departments. CARES now requires that labor and materials be separated on invoices. The city was advised to have everything ordered that is to be covered by CARES before the 15th of December. A check was paid to Electronic Specialty Company for the cameras yesterday. Five air purifiers have been received, which will be covered.

The High School requested \$850 to help provide Christmas for needy students. Since the \$1,000 budgeted for the "Shop with a Cop" program won't be able to be utilized this year, due to Covid, the request was granted.

The Planning Commission held a public hearing yesterday to consider the development of the four acres next to the DHHR building.

The last piece of equipment for the SBR Plant is due by the 20th of this month.

The plant should be up and running by January or February at the latest.

### **Wastewater System/Treatment Plant Report.**

Richie Ferguson reported on the work of the maintenance crew for the last month and stated that the ammonia level for November was 18.7 mg/L.

**UNFINISHED BUSINESS:**

**Annexation.** No Report

**Street Committee Report.** Areas in Westland, Winfield Way, and Berry Hills will be on the 2021-2022 budget planning agenda.

**Community Center Discussion on Opening to Public/Sanitation/Fees.** No action

**Second Reading and Adoption Ord. 2020-2021-3 Update Article 1701.01 and 1701.03 Building Code.** Ryan Powers moved to hold Second Reading and Adoption of the above article update with the removal of the last line in Section (d) of 1701-1. Motion carried.

**NEW BUSINESS:**

**Pay App #6 SBR Plant.** At the recommendation of the Sanitary Board, Steve Hanna moved to release funds for Pay App #6 as follows:

\$ 19,846.21 – Thrasher Engineering

\$760,500.00 – Hayslett Construction.

Motion carried.

**Appointments to Planning Commission.** At the recommendation of the Mayor, Dana Campbell moved to reappoint Bill Davis to the Planning Commission for a three year term, commencing January 1, 2021. Motion carried.

At the recommendation of the Mayor, Dana Campbell moved to reappoint Diann Hodges to the Planning Commission for a three year term, commencing January 1, 2021. Motion carried.

At the recommendation of the Mayor, Ryan Powers moved to reappoint Vee Brown to the Planning Commission for a three year term, commencing January 1, 2021. Motion carried.

**Appointments to Board of Zoning and Appeals.** At the recommendation of the Mayor, Kevin Karnes moved to appoint Dale Harper to the Board of Zoning and Appeals for a three year term, commencing January 1, 2021. Motion carried.

### **New Business (cont'd)**

**First Reading Amend Article Connection Charge.** Kevin Karnes moved to hold the first reading to amend the article on Connection Charges with the stipulation that Tim Lafon adjust the payment fees according to the guidelines discussed before the second reading. Motion carried.

**Resolution 2020-2021 Justice Assistance Grant 02-JAG-20** Ryan Powers moved to authorize Mayor Barrett to act on the Council's behalf to enter into a contractual agreement with the West Virginia Division of Justice & Community Services to receive and administer grant funds pursuant to provisions of the Justice Assistance Grant Program. Motion carried.

### **GOOD OF THE ORDER**

### **ADJOURNMENT**

With no further business, Dana Campbell moved that the meeting be adjourned at 6:52p.m. until the next scheduled meeting. Motion carried.

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Randy L. Barrett, Mayor

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Jackie Hunter, Recorder