

MINUTES OF THE TOWN COUNCIL
REGULAR MEETING
January 13, 2015
6:00 p.m.

Mayor Randy Barrett called the regular monthly meeting of the Winfield City Council to order on January 13, 2015 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Road, Winfield, WV.

ATTENDANCE

Members Attending: Randy Barrett, Mayor; Kevin Karnes, Steve Hanna, Ryan Powers, Joe Rumbaugh, and Frank Bannister, members; Jackie Hunter, Recorder.

Staff Present. Gloria Chapman, City Clerk/Treasurer; Tim Lafon, City Counsel, John Hodges, Public Works Director and Chief John Perrine of the Winfield Police Department

Public/Guests: Award Ceremony – Winfield Volunteer Fire Dept. The Mayor presented a certificate of recognition to Chief Tony Gillispie and Jarrod Summers of the Winfield Volunteer Fire Department for the Department's efforts in providing Christmas festivities for the children of Winfield. He stated that the activities were very much appreciated by local residents.

Sam Barnette of the Municipal Building Commission, Clarence Litton of the Sanitary Board and Bruce McGrew, Principal Winfield High School were in attendance.

Approval of Minutes. After corrections were made in the terms of office in the paragraph under "Reappoint BZA Members" from two years to three years and the terms of office in paragraph "Reappoint Building Commission Members" from two years to five years, Ryan Powers moved to approve the minutes of the December 2014. Motion carried.

FINANCIAL

Bills Paid. Hearing no objections, bills paid for the month of December 2014, in the amount of \$37,694.42 were approved.

FINANCIAL (cont'd)

General Fund Financial Statements. Hearing no objections, the financial statement for the month of December 2014 was approved.

Coal Severance Fund Financial Statement. Hearing no objections, the Coal Severance Statement for December 2014 was approved.

General Fund Budget Rev. #3

Steve Hanna moved to accept the General Fund Budget Rev. #3 as shown below. Motion carried.

Acct. #	Acct. Description	Previously Approved Amount	(increase)	(decrease)	Revised Amount
424	Contrib to Comm. And Authorities	423,016		35,000	388,016
720	Local Law Enforcement Block Grant		5,000		5,000
750	Streets and Highways	28,400	20,000		48,400
905	Community Center		10,000		10,000

REPORTS, QUESTIONS & DISCUSSIONS

Police and Municipal Staff Report

Chief Perrine spoke a few words in honor of Danny Chase, Reserve Officer, School Crossing Guard and community volunteer, who passed away recently. Danny's service to the Winfield Police Department in a non-law enforcement capacity and his service to the community will be greatly missed.

Reports, Questions and Discussions (cont'd)

The Chief updated Council on the activities of the Winfield Police Department for the month of December 2014.

He noted that he has received positive feedback from parents and students concerning the Smoking Cessation Class at Winfield High School, conducted by PRO Officer, Sgt. Kevin Young.

The Chief announced that The Charleston Area Medical Center Teays Valley Division along with the Putnam County Emergency Medical Services has donated three MED-E-PACK II KITS to the Winfield Police Department.

He noted that Sergeant Young completed a 14-hour course of instruction and is now WV State certified to perform high school coaching activities. Officer Young has been offered a 2015 volunteer coaching and weight room-training position at Winfield High School. The Chief stated that the coaching would not conflict with his duties as a sergeant in the Winfield Police Department.

The Mayor stated that the City would know by March, if we were awarded the 50-50 Streetscape Grant that was applied for earlier. He also reiterated that \$80,000 had been set-aside in the budget for the matching amount.

Wastewater System/Treatment Plant Report

John Hodges stated that the wastewater plant ammonia readings for the month of December were up to 22.4 MG/L with no explanation for the increase. He said the reading at this time last year was 20.9 MG/L. Extra chlorine had been added at the suggestion of the West Virginia DEP, but this was not successful in bringing down the ammonia levels.

UNFINISHED BUSINESS

Annexation Discussion

Tim LaFon stated, that to acquire needed information for the Putnam County Commission, he had spoken with Capitol City Investigation about a canvas of the area in the proposed annexation to find out how many people would be affected by the plan. He noted that the cost would be \$35/hr and would require about 40 hours. Steve Hanna moved to hire Capitol City Investigation to conduct the canvas at the price mentioned. Motion carried.

Ordinance 2014-2015-3 Sewer Tariff amendment – Rate Increase to Fund Design for New Wastewater Treatment Plant

Having reviewed the Auditor's report and receiving the recommendation of the Sanitary Board, Ryan Powers moved to hold the first reading to increase the sewer rate to \$13.13 per 1,000 gallons to cover the cost of the design of the new wastewater treatment plant, and a second increase to \$15.95 per 1,000 gallons, which would go into effect once the construction of the plant has been completed. Motion carried.

NEW BUSINESS

Asphalt Contractors Pay App. #4:

The Mayor stated that an invoice was not received from the contractor.

Appoint BZA Member: As recommended by the Mayor, Steve Hanna moved to accept Sean Loyd to the BZA Board for a term of 3 years, commencing in January 2015. He would be replacing Connie Sansom who did not want to continue in the position. Motion carried

Resolution – Winfield Streetscape Grant.

Frank Bannister moved that it be resolved by the Common Council of the City of Winfield, West Virginia that they hereby approve and endorse the application for a grant under the WV division of Highways, Transportation Alternatives Grant program, for a project known as the "Winfield Downtown Streetscape" grant for the construction of sidewalks in the City of Winfield. Motion carried.

Police Fines: Tabled until other county fines could be investigated.

New Business (Cont'd.)

Discuss Usage of Golf Carts in the City: Mr. Bruce McGrew presented to Council his views on the use of golf carts in the City. Topic was tabled for further investigation.

Leasing of Property to the DNR for the Boat Ramp:

Kevin Karnes moved to approve the DNR lease of the 0.795 acre tract of land along the Kanawha River which was surveyed by S & S Engineers for the boat ramp, contingent upon Attorney Tim LaFon having no objections to Exhibit "B" which will be provided to him, since it was not included with the lease Agreement. Motion carried.

Community Rental Fees and Usage:

Frank Bannister moved that rental fees for the Community Center should be as follows:

Mon. - Thurs. \$100/day; Fri. - Sunday \$200/day; and a \$250 Security Deposit which would include \$100 cleaning fee. If renter cleaned and no damage was noted, the \$250 would be refundable. If they did not clean up to our standards, only \$150 would be refunded (if there was no damage to the building).

501C-3 organizations would incur no rental fee, but must provide an indemnification certificate signed by the presiding officer. They would also be required to pay a cleaning fee of \$100.

Kevin Karnes asked that an extra \$50 be added to the rental fees for out-of-city renters.

Frank Bannister further moved that no alcohol could be served in the Community Center.

The motion as presented and amended carried.

2014-2015-10 2014 Replacement Pages

Frank Bannister moved to accept the 2014-2015-10 replacement pages of the Codified Ordinances of the City of Winfield. Motion carried.

e-Civis Grant Program renewal

The Mayor stated that he didn't feel the grant program was being beneficial. Frank Bannister moved that the e-Civis Grant Program not be renewed. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

With no further business, Ryan Powers moved that the meeting be adjourned at 8:15 p.m. until the next scheduled meeting.

Randy L Barrett, Mayor

Jackie Hunter, Recorder