

**MINUTES OF THE TOWN COUNCIL
REGULAR MEETING
December 13, 2011**

The regular monthly meeting of the Winfield Town Council was called to order on December 13, 2011 at 7:05 p.m. by Mayor Randy Barrett, at Winfield Town Hall, 1 Main Street, Winfield, WV.

ATTENDANCE

Members Attending: Randy Barrett, Mayor; Joe Rumbaugh, Charles Keefer, Charles Eshenaur, Dana Campbell and Nathan Fewell, members; Jackie Hunter, Recorder.

Staff Present: Gloria Chapman and Johnny Hodges, Staff; Laura Cox, Planning Director; Tim LaFon, City Council and Chief Lucas, Police Department.

Public: Bob Harvey of the Winfield Board of Zoning Appeals; Nikki Williams, On Trac Program Coordinator for the WV Development Office; Kelly Spangler, art contest winner and Winfield High student; and residents of Cane Creek Crossing.

Nikki Williams explained the On Trac Program to Council and handed out literature explaining how the program advances community and economic vitality.

The Mayor presented Kelly Spangler with a certificate for her cover design artwork for the City Comprehensive Plan Booklet. Kelly's work was one of 43 student applicants. The Mayor had previously awarded her an I-Pad as part of the winning package.

Several residents of Cane Creek Crossing were present to discuss a modular home complaint and to request that the City take over their streets. Scott Morris, the group's spokesperson, made the presentation with contributions from others. Tim Lafon, City Counselor, noted that the City's only involvement in what types of homes were located in a subdivision would be to verify that they met the City's ordinances and specifications. If residents felt that this had not been carried out, then they should seek an injunction. Mr. LaFon also stated that the developer of Cane Creek Crossing never made application for the city to take over the streets, nor did he post the required bond for such. Therefore, as owner of the streets, he would have to give the City permission to core drill the streets to see if they were in compliance. If they were, then and only after the developer placed a bond for the streets, would the city be able to take over the streets.

Approval of Minutes: Minutes of the November 8, 2011 meeting were moved to be approved by Nathan Fewell. Charles Keefer made a second. Motion carried.

FINANCIAL

Bills Paid. The bills for the month of November 2011 was moved to be accepted by. Charles Keefer. Charles Eshenaur made a second. Motion carried.

General Fund Financial Statement. Motion was made by Dana Campbell to approve the financial statement for the month of November 2011. Nathan Fewell made a second. Motion carried.

Coal Severance Fund Financial Statement. Charles Eshenaur made motion to approve the Coal Severance financial statement for the month of November 2011. Charles Keefer made a second. Motion carried.

Line Item Budget Rev. #3

Charles Keefer moved to accept the Line Item Budget Revision #3 as presented below. Charles Eshenaur made a second. Motion carried.

Category	Budgeted	Increase (Decrease)	Revised Budget
General Fund			
438 Elections	\$6,450.00	(\$6,000.00)	\$ 450.00
424-566 Other Contributions		\$6,000.00	\$6,000.00

REPORTS, QUESTIONS & DISCUSSIONS

Police and Municipal Court Activity.

Chief Lucas reported that City Police Officers logged 2,450 miles in November. He noted that the move to the new location on 21 Second Street has been completed. The Chief reported that calls have increased during the last month, probably due to the warmer weather and he warned residents not to store Christmas gifts in their cars.

Sewer System Report:

Johnny Hodges reported that findings were satisfactory after a recent EPA visit. He stated that recent camera testing of the lines has found no major inflow or infiltration leaks to date.

Storm Sewer Report:

The Mayor reported that there was a major leak in a West Virginia Water line between 160 and 170 Woodland Forest that has created a hole under the road approximately 12' x 4', and ripped apart our 8" storm water pipe that we just installed in that area. Mayor Barrett stated that he spoke with West Virginia American Water and told them they would have to pay for the repairs necessary to correct this damage.

Comprehensive Plan: Laura Cox made copies of the final draft of the Plan available for review by Council.

OLD BUSINESS

First Draft of Ordinance to impose liens on property for violation of City Ordinance. After review of the draft, Charles Keefer moved to hold first reading of the ordinance to impose liens on property for violation of City Ordinance. Charles Eshenaur made a second. Motion carried.

Property Purchase/Demolition Cost – One Garfield Street.

Mayor Barrett reported that the owner wanted to postpone closing until February 2012 due to family illness.

Cemetery Storm Water problem. The Municipal Building Commission agreed to expend all of the current USDA loan funds to correct the cemetery storm water problem before asking Council to contribute to any funds to correct the problem. Most likely the work would be covered by the Storm Water Project coming in under budget; however, they requested that the Council hold in reserve \$50,000 as insurance to provide \$100,000 that the Building Commission had previously set aside for this work. Joe Rumbaugh moved to reserve \$50,000 as insurance for the cemetery storm water repairs. Charles Eshenaur made a second. Charles Keefer voted against the motion. Motion carried.

Second Reading of Rezoning Request 2011-2012-3 Sewer Plant Frontage Property – R1 to C2. Charles Keefer made a motion to hold Second Reading and adoption of Rezoning Request 2011-2012-3 Sewer Plant Frontage Property to change zoning from R1 to C2. Dana Campbell made a second. Motion carried.

NEW BUSINESS

Resolution – 2010 Winfield streetscape Grant. Dana Campbell moved that the Council should sign the resolution in support of the Transportation Enhancement Grant Phase IV that would provide a sidewalk from the Middle School to the Dairy Freeze. Charles Keefer made a second. Motion carried.

Resolution – All Hazards Mitigation Plan. Signing of the resolution was tabled until January, and Council requested that Jason Owens of Putnam County Emergency Management be on hand to provide details of the Mitigation Plan.

Shop with a Cop Program. Charles Eshenaur moved to donate \$500.00 to the Shop with a Cop Program which provides Christmas toys to qualified children. Dana Campbell made a second. Motion carried.

2011-2012-6 Amend Ordinance 1309.02 Street Specification.

Charles Keefer moved to amend the text of Ordinance 1309.02, Section C Street Specifications to read as follows: Concrete streets shall have a minimum thickness of seven (7) inches; consisting of a crushed stone base one (1) inch thick after compaction, and a base filter fabric conforming to WV Division of Highways requirements must be installed underneath the stone, with five (5) inches of clean aggregate on top. Motion was made by Charles Keefer to approve amending 1309.02 Street Specifications as stated above. Joe Rumbaugh made a second; motion carried.

Annexation Request – Drew Garnes, 3639 Winfield Road – Annexation Request – H.E. Lewis Apartments. Charles Eshenaur moved to have Council authorize Tim Lafon to expend the funds required to research the annexation issue and advise Council in order to make a decision regarding these annexation requests. Charles Keefer made a second. Motion carried.

2011-2012-7 Revised Floodplain Ordinance-FEMA. Charles Keefer moved to have First Reading of 2011-2012-7 Revised Floodplain Ordinance – FEMA. Dana Campbell made a second. Motion carried.

Appointment to Building Commission. Upon recommendation of the Mayor, Dana Campbell moved to accept Robert Harvey, who is presently a member of the Board of Zoning Appeals, and move him to the Municipal Building Commission for a 2 year term beginning January 2012. Charles Keefer made a second. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

Nathan Fewell moved that the meeting be adjourned at 8:55 p.m. until the next regularly scheduled meeting. Motion carried.

Randy L Barrett, Mayor

Jackie Hunter, Recorder