

# WINFIELD SANITARY BOARD

## MINUTES

June 12, 2014  
7:00 p.m.

On Thursday, June 12, 2014 at 7:55 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

### ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary, and Bill Harper, Wastewater Plant Manager; Attorney Tim LaFon and Mr. Greg Belcher of Chapman Technical Group. Jackie Hunter, Recorder, was absent.

PUBLIC None.

### MINUTES

The minutes of May 1, 2014 were approved as presented.

### FINANCIAL

**Bills paid – F1 April 2014.** Hearing no objections, the bills paid for April in the amount of \$35,803.37 were approved as presented.

**Bills paid – F1 May 2014.** Hearing no objections, the bills paid for May 2014 totaling \$29,528.41 were approved as presented.

**Financial Statement – April 2014.** The financial statement for April 2014 was approved without objection as presented.

**Financial Statement – May 2014.** Hearing no objections, the financial statement for May 2014 was approved as presented.

**Adjustments – May 2014.** The adjustments for May 2014 in the amount of \$ 782.40 were approved as presented.

**2014 – 2015 Sewer Budget – F4.** The 2014-2015 Sewer Budget was approved on a motion made by Clarence Litton. Motion carried.

## **REPORTS**

**Chairman – comments/reports.** Mayor Barrett reported that last week, Bill Harper met with Kevin Saunders and Mr. Hackney of WV DEP regarding the ongoing ammonia problems. They recommended doing a filtered ammonia test and installing an effluent line between the lagoon and the retention tank to filter out the ammonia.

### **Staff Reports.**

Bill Harper, Plant Manager reported that he attended a lagoon class in Ripley, which will give him 12 credit hours for his Class I Wastewater Operator renewal.

## **UNFINISHED BUSINESS**

**Chapman Technical's report regarding new wastewater treatment plant.** Mr. Greg Belcher, of Chapman Technical presented the Board members an aerial map of the wastewater plant property to review the area for the footprint of the new plant.

## **NEW BUSINESS**

**OSHA Violations.** Mayor Barrett reported that most of the OSHA violations have already been corrected and the fit tests were scheduled for next week.

**Change July meeting date.** After discussion; the meeting date for July was set for the 10<sup>th</sup> and a tentative date for August was set for the 21<sup>st</sup>.

**Funding options for start-up/engineering costs for new wastewater treatment plant.** After discussion, City Attorney Tim LaFon pointed out that since we would need to borrow money to do the entire project, and in doing so, would have to pay bond issuance of around \$ 100,000, why not add the initial start-up costs to the amount needed to complete the project and begin the process for borrowing, instead of paying for bond issuance twice. Rod Burns motion to begin the process by authorizing Todd Dingess of Smith, Cochran and Hicks to prepare the Proforma; make application to the Public Service Commission to raise our sewer rates; and authorize Chapman Technical to begin their necessary engineering work to get the process going. Motion carried.

**GOOD OF THE ORDER**

Mayor Barrett informed the members that since June's meeting falls on graduation, and July's meeting conflicted with the July 4<sup>th</sup> holiday, the meetings should be rescheduled. After discussion, the June meeting was set for June 12<sup>th</sup>, and a tentative date of July 10<sup>th</sup> was set for the July meeting.

**ADJOURNMENT**

Motion was made to adjourn by Clarence Litton at 9:14 p.m. until the next regularly scheduled meeting on July 10, 2014 at 7:00 p.m.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary