

# WINFIELD SANITARY BOARD

## MINUTES

April 17, 2014  
7:00 p.m.

On Thursday, April 17, 2014 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

### ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary, and Bill Harper, Wastewater Plant Manager; Attorney Tim LaFon, and Mr. Greg Belcher of Chapman Technical Group.

PUBLIC None.

### MINUTES

Rod Burns stated that the minutes of March 6<sup>th</sup> should be corrected that the meeting was held at "Winfield City Hall, 2436 Winfield Road". The minutes were approved with correction stated.

### FINANCIAL

#### **Bills paid, Financial Review of Income/Expenses and Billing Adjustments.**

The bills paid for March 2014 in the amount of \$ 25,245.38 were approved as presented.

#### **Financial Statement – F2.**

The financial statement for March 2014 was approved as presented.

#### **Adjustments for February 2014.**

There were no adjustments for March 2014.

### REPORTS

**Chairman – comments/reports.** Mayor Barrett reported that there were three pumps that went out this past month - Larabee Lane, the High School and Winfield Way with a cost of around \$ 12,000. He also said that AAA Septic was called in to pump out the High School lift station. The Mayor stated that this would cause our bills next month to increase.

## **Staff Reports.**

Bill Harper, Plant Manager reported that the ammonia reading for March was 17.2. He also reported that he was scheduling a meeting with Kevin Saunders of WV DEP to do some troubleshooting to see if he can provide some solution to the high ammonia readings. Bill stated that they are currently applying 12 – 15 lbs. of chlorine a day to alleviate the ammonia problem, and it seems to have helped some, but it hasn't resolved the problem. With regard to the sump pump that the Nazarene Church was using, Bill stated that the deadline for them to remove the pump was mid-March. He spoke with the Pastor who said the pump would be removed and a letter of apology would be sent to the City.

## **UNFINISHED BUSINESS**

**Chapman Technical estimate for alternatives for our wastewater treatment and study/survey for the existing problems.** Greg Belcher of Chapman Technical reported that the Funding Committee of the Infrastructure Council approved the preliminary application for our wastewater project and presented the copy of their letter dated April 2, 2014. The letter stated that our project was technically feasible within the guidelines of the Infrastructure and Technical Review Committee and approved a CS SRF Loan at 1% for 30 years for \$ 7,480,000. Mr. Belcher stated that the Infrastructure Council is still using the 2000 census as threshold for grant criteria for calculating the loan. If they were to use the 2010 census, it would raise our minimum bill \$20 higher than with this loan.

## **NEW BUSINESS**

**Sewer tap for 663 – 665 Rocky Step Road.** Mayor Barrett reported that Arnold Wehrle approached him regarding an agreement that he made with Mayor Jake Hunt years ago. Mayor Hunt wanted an easement through Mr. Wehrle's property to run a wastewater line; Mr. Wehrle said he would grant the easement, if the Mayor would not charge him a sewer tap fee when he developed the land, and Mayor Hunt agreed. Mr. Wehrle is now wanted to build two additional apartments and asking if we would continue with Mayor Hunt's agreement, and waive the one sewer tap fee. After discussion, Clarence Litton made motion to honor the agreement, as long as we have record of the Right of Way easement on file. Motion carried.

**Request for dismissing penalties on sewer bills (request by City Council).** After discussion, motion was made by Rod Burns to waive all penalties for the month of April. Motion carried.

**GOOD OF THE ORDER**

**ADJOURNMENT**

Motion was made to adjourn by Clarence Litton at 8:36 p.m. until the next regularly scheduled meeting on May 1, 2014 at 7:00 p.m.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary