

WINFIELD SANITARY BOARD

MINUTES

September 6, 2012

7:00 p.m.

On Thursday, September 6, 2012 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, One Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Randy L. Barrett, Chairman, and Kevin Karnes ~~member. Rod Burns attended via telephone conference.~~ and Rod Burns, members. *(correction made 10/18/12 per Rod Burns).*

Others present: Gloria Chapman, Secretary; Bill Harper, Plant Manager; City Attorney Tim LaFon and Jesse Parker of S & S Engineers. Also present was Mr. Greg Belcher of Chapman Technical Group.

PUBLIC

Mr. Todd Dingess, CPA with Smith, Cochran and Hicks Accountants was present to give a financial report to the Sanitary Board regarding debt service.

MINUTES

Hearing no objections, the minutes of the August 2, 2012 meeting were unanimously approved as presented.

FINANCIAL

Bills paid – The bills paid for August 2012 in the amount of \$ 30,678.97 were approved on a motion made by Rod Burns. Motion carried.

Financial Statement – Income/Expenses. The financial statement for August 2012 was approved on a motion made by Kevin Karnes. Motion carried.

Billing Adjustments – The billing adjustments for August 2012 in the amount of \$ 2,280.07 were approved on a motion made by Rod Burns. Motion carried.

Sewer Account Write-offs as of 6/30/12. Motion to approve the sewer write-offs for 6/30/12 in the amount of \$ 3,738.70 was made by Rod Burns. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that he had submitted a claim to FEMA for reimbursement of approximately \$ 8,000.00 in storm damages which resulted from the June 29th storm. The Mayor also reported that after considering some

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Chairman – comments/reports (Cont'd).

of the suggestions made by Dunn Engineers, it was decided that the two six inch lines coming into the lagoons should be replaced with one 12" line in that would come in near the aerators, since it looked like the inflow was coming into the lagoon and passing out without being mixed. The Mayor also had Bill Harper turn one of the mixers around to help it mix better. He stated that it would take a few months for the duck weed to die off until they could tell if this helped the ammonia problem or not.

Staff Reports. Jesse Parker of S & S Engineers reported that the Mayor had contacted him with a request from Karen Moore, who lives across from Mariner's Landing, for sewer service. Jesse stated that he had his surveyor go out and shoot elevation of the line on Moore Lane and would be sending us his report with a week or so.

OLD BUSINESS

Harry Teare – PSC Complaint. Mayor Barrett reported that he would be sending a certified letter to Mr. Teare reiterating what the PSC ruled and giving him 30 days from receipt of our letter to complete the work. The Mayor stated that the work would have to be supervised and inspected by Bill Harper and Jesse Parker.

Consulting Engineer for sanitary sewer problems. Mr. Greg Belcher of Chapman Technical Group informed the members that he only had our figures one day, but upon a preliminary review of our data, he felt that since the plant was built in 1986 and the population has increased greatly and we are at or near flow capacity, it would probably be best to consider a new sewer plant. After much discussion, motion was made by Rod Burns to have Chapman Technical develop an Analysis and Action Plan for our sanitary sewer system. Motion carried.

NEW BUSINESS

Roberts Rules. Mayor Barrett went over Roberts Rules of Order for meetings and minutes that will improve the flow of our meetings.

GOOD OF THE ORDER. Mayor Barrett informed the members that due to a scheduling conflict, he would have to change next month's meeting to October 18th.

ADJOURNMENT

Motion was made to adjourn by Kevin Karnes at 9:10 p.m. until the next regularly scheduled meeting on October 18, 2012 at 7:00 p.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary