

# WINFIELD SANITARY BOARD

## MINUTES

MAY 5, 2011

On May 5, 2011 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

### **ATTENDANCE**

Those attending: Ronald C. Stone, Chairman, Rod Burns and Kevin Karnes, members.

Others present: Gloria Chapman Secretary, Ashok Sanghavi and Jesse Parker of S & S Engineers, Inc. Bill Harper was absent.

**PUBLIC** None.

**MINUTES** The minutes of the May 5, 2011 meeting were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

### **FINANCIAL**

**Bills paid** – The bills paid for May 2011 in the amount of \$ 52,745.65 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

**Financial Review – Income/Expenses.** The financial statement for May 2011 was approved on a motion made by Kevin Karnes and seconded by Kevin Karnes. Motion carried.

**Billing Adjustments** – The billing adjustments for May 2011 in the amount of \$ 95.27 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

**2011-2012 Sewer Budget.** The sanitary sewer budget for fiscal year 6/30/12 was approved upon a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

### **REPORTS**

**Chairman – comments/reports.** Mayor Stone had nothing to report.

**Staff Reports** – Since Bill Harper was absent, Mayor Stone had nothing to report.

### **OLD BUSINESS**

**Wastewater System Improvements Project – Generator Bids.** Jesse Parker of S & S Engineers reported that we finally received approval from DEP to award the project; and therefore, he presented to the Board the Agreement between the Town and McDaniel Electric for furnishing two emergency generators totaling \$ 51,114.00. Jesse also presented the Notice to Proceed on or before May 16, 2011 to McDaniel Electric, with a completion date of 180 days. Motion was made by Kevin Karnes to approve and validate the Agreement and Notice to Proceed; Rod Burns seconded. Motion carried.

**Wastewater System Improvements Project – Draw #15.** Jesse Parker of S & S Engineers presented to the Board Draw #15 for the wastewater project. He explained that the Draw consisted of two invoices, the first being from Whitt-Meadows for electrical work on installing the two 25 hp aerators which totaled \$ 12,200.00; and the second being for Regional Intergovernmental Council in the amount of \$ 3,273.16 for the wage rate interviews for ARRA compliance for the project. The total for Draw #15 was \$ 15,473.00. Motion was made by Kevin Karnes to approve Draw #15 and seconded by Rod Burns; motion carried.

### **NEW BUSINESS**

**Sewer service request – Alex Flores.** Attorney Tim LaFon reported that he spoke with Mr. Flores twice and will be drafting him a letter with the Town's formal position regarding his request.

**GOOD OF THE ORDER** Nothing to report.

### **ADJOURNMENT**

Motion was made to adjourn by Rod Burns at 7:23 p.m. until the next regularly scheduled meeting on June 2, 2011 at 7:00 p.m.

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Ronald C. Stone Chairman

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Gloria Chapman, Secretary