

WINFIELD SANITARY BOARD

MINUTES

APRIL 7, 2011

On April 7, 2011 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone, Kevin Karnes and Rod Burns.

Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker of S & S Engineers, Inc.

PUBLIC Hayward Harper and Rich Tschantz of the Jehovah's Witness congregation.

MINUTES The minutes of the March 3, 2011 meeting were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

FINANCIAL

Bills paid – The bills paid for March 2011 were approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

Financial Review – Income/Expenses. The financial statement for March 2011 was approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

Billing Adjustments – The billing adjustments for March 2011 were all West Virginia American Water adjustments, two of them being large water leaks that did not go into the sewer system, in the amount of \$ 552.15. Motion was made by Rod Burns to approve the adjustments and seconded by Kevin Karnes. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Stone reported that it was discovered that we have been experiencing and very high amount of I & I problems at our Woodbend Cove pump station. The pumps are running 19 – 21 hours per day when we have storms. He stated that we have contracted with Putnam PSD to camera test the lines in that area to determine the problem. They have found two significant leaks at Winfield High School where there connections were poorly made and leaking. They also ran the camera through some lines at Winfield Way and found a residential tap that was not installed correctly. The Mayor stated that we will continue with running the camera through the lines until we have found all the sources of infiltration to our sewer lines.

Staff Reports – Bill Harper reported that the Winfield Way pump station that we had so much problem with last month, is now working fine. After installing the third pump last month, there has been no problem. Bill had AEP come by and run some checks on the station, but they found no problems.

OLD BUSINESS

Wastewater System Improvements Project – Addendum No. 1. Jesse Parker of S & S Engineers reported that the bid opening for supplying the generators was scheduled for April 5 at 11 a.m. and only one bid was received from McDaniel Electric, Inc. out of Huntington. Their proposal was for one 40kw Stationary Emergency Generator with automatic transfer switch for \$ 21,987.00; and an Additive Alternate A bid for one 60kw Trailer Mounted Emergency Generator for \$ 29,127.00. Jesse had an electrical engineer do an analysis of our sewer system needs to be sure these generators were adequate for our operation. Jesse stated that he had McDaniel quote the trailer mounted generator as an Additive Alternate because we were short \$ 18,231 in our ARRA funds. We originally had \$ 130,000 left over from the wastewater project. We used \$ 30,897 for spare pumps, \$ 12,200 for electrical work, \$ 52,300 for aerators and \$ 10,800 to S & S Engineers for their services, which left a shortage of \$ 18,231 to purchase the emergency generators which totaled \$ 51,114.

Kevin Karnes made a motion to accept McDaniel Electric's bid to supply the 40 kw emergency generator at \$ 21,987.00 and for the Sanitary Board to pay the \$ 18,231.00 for the 60 kw trailer-mounted generator, contingent upon all of the ARRA funds being exhausted first. Rod Burns seconded the motion. Motion carried.

Garage – Sewer Plant. Discussion – no decision – no action taken.

GOOD OF THE ORDER Jesse Parker reported to the board members that from February 20th to March 3 there were two significant rain events which caused us to have overflows. He reported that, during that period, the Woodbend Cove station pumps ran for 18.2 hours on one day, and 21.6 hours another; which indicates a significant I & I problem in that area. After discussion, the Mayor instructed Mr. Harper to work with Putnam PSD and do camera inspection of the lines in that area to determine the problem.

ADJOURNMENT

Motion was made to adjourn by Kevin Karnes at 8:43 p.m. until the next regularly scheduled meeting on May 5, 2011 at 7:00 p.m.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary