

WINFIELD SANITARY BOARD

MINUTES

February 3, 2011

On February 3, 2011 at 7:08 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone, Kevin Karnes and Rod Burns.

Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker of S & S Engineers, Inc.

PUBLIC None present.

MINUTES . The minutes of the January 6, 2011 meeting were approved on a motion made by Kevin Karnes and seconded by Ronald Stone. Motion carried.

FINANCIAL

Bills paid – The bills paid for January 2011 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

Financial Review – Income/Expenses. The financial statement for January 2011 was approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments for January 2011 were all West Virginia American Water adjustments in the amount of \$ 55.26. Motion was made by Rod Burns to approve the adjustments and seconded by Kevin Karnes. Motion carried.

REPORTS

Staff Reports – Bill Harper reported that the starter went bad on the Winfield Way pump station this past month and it caused the pump and some controls to burn up. He called Precision Pump to repair the pump and replace the controls and he reported that the approximate cost of the repair is about \$ 3,200.00. Mr. Harper also reported that the ammonia limits are still high. Jesse Parker of S & S Engineers stated that the installation of the aerators should correct the problem, and that he is still awaiting delivery of one part before installation can be performed.

OLD BUSINESS

Wastewater System Improvements Project – Report. Jesse Parker of S & S Engineers reported that the bid ad for supplying the generators was in the paper February 2 and February 9th. There will be a mandatory pre-bid meeting on February 16th at Town Hall and the bid opening will be on March 2 at Town Hall at 11 a.m. Jesse also reported that the spare pumps

Old Business (Cont'd.)

Wastewater System Improvement Project – Report.

that DEP gave us approval to order are on backorder and are expected in June. They are the last item under the Wastewater Project that we are waiting on to complete the project.

Garage – Sewer Plant. Discussion – no decision – no action taken.

NEW BUSINESS

FY 2010 Priority List – Clean Water State Revolving Fund. Jesse Parker of S & S Engineers explained to the members that every year WV DEP requests anyone who has a potential project to fill out the priority list to apply for any funds that the Clean Water State Revolving Fund may have available. The Board agreed to have S & S Engineers prepare the list and present it to DEP, and to submit it to the Chairman for approval prior to submission to DEP.

GOOD OF THE ORDER. The Mayor asked Jesse Parker of S & S Engineers to work up the specifications and get bids for the jetter.

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 7:40 p.m. until the next regularly scheduled meeting on March 3, 2011 at 7:00 p.m.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary