

WINFIELD SANITARY BOARD**MINUTES****AUGUST 17, 2010**

On August 17, 2010 at 8:04 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone, Rod Burns and Dustin Sawyers; members. Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc.

PUBLIC

MINUTES – Approval, July 1, 2010. The minutes of the July 1, 2010 meeting were approved on a motion made by Rod Burns and seconded by Dustin Sawyers. Motion carried.

FINANCIAL

Bills paid – The bills paid for July 2010 were approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

Financial Review – Income/Expenses. The financial statement for July 2010 was approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments in the amount of \$ 828.60 for the month of July 2010 were approved contingent upon Bill Harper verifying that each person that turned in a pool request, did have a pool. Motion was made by Rod Burns and seconded by Dustin Sawyers. Motion carried.

REPORTS

Staff Reports – Bill Harper reported that the plant is back up and running and that of the samples he took for July, Mr. Sanghavi of S & S Engineers stated that the total suspended solids were well above the requirements.

OLD BUSINESS

Wastewater System Improvements Project – Report. Mr. Sanghavi of S & S Engineers reported that the project is 100% complete and came in under budget by approximately \$ 138,000. Jesse Parker presented the Board the Progress Report showing Contract #1, Rover Construction as 100% complete at a total contract

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price of \$ 1,476,215. Jesse also presented the final quantity adjusting Change Order No. 1 for Burch Hydro in the amount \$ 38,616.83 due to the fact that the amount of sludge that needed pumped was greater than originally estimated. Motion was made by Dustin Sawyers to approve Change Order No. 1 in the amount of \$ 38616.83; Rod Burns made a second. Motion carried. Jesse also presented the Certificate of Substantial Completion for the project. Motion was made by Dustin Sawyers and seconded by Rod Burns to accept the Certificate of Substantial Completion for the project. Motion carried.

Mr. Sanghavi of S & S Engineers also reported that the project closed under budget by approximately \$ 138,000. He presented the Board price quotes for replacement pumps and aerators which this excess money could be spent on. After discussion and consideration, the Board agreed to spend the remaining \$ 138,000 on two aerators costing approximately \$ 52,000 and an estimated \$ 16,000 for electrical to install them; \$ 30,897 for four replacement pumps, approximately \$ 30,000 for two emergency generators, and if funds are available, a jetter; providing we get a release from DEP on Consent Order 6338. Mr. Sanghavi agreed to draft a letter to DEP listing the items we wish to purchase for their approval and a release from Consent Order 6338. Motion was made by Rod Burns to spend the \$ 138,000 as listed above, contingent upon a release letter from DEP from Consent Order 6338. Motion was seconded by Dustin Sawyers; motion carried.

2ND Stimulus Package – Sanitary Sewer Project . Mr. Sanghavi or S & S Engineers reported that DEP has finalized the funding with EPA approval.

NEW BUSINESS

Sewer Tap Request – Ronnie & Carolyn Roach. Ronnie & Carolyn Roach of #2 Second Street, south requested of the Board that they be permitted to use their mother's tap at 301 Winfield Avenue, since she has passed away and no one is occupying that house. The two properties are across an alley from each other. The Roach's have built a new home and say they will eventually tear down their mother's old house. After discussion and consideration, the Board ruled that since they are two separate lots, they could not use a tap on a separate lot and that they would have to pay the \$ 1,850.00 tap fee.

Approval – Draw #12, Wastewater Construction Project. Jesse Parker of S & S Engineers presented to the Board, Burch Hydro Pay Request No. 3 in the amount of \$ 74,566.34, and Draw #12 in the amount of \$ 101,839.00. Payments from Draw #12 are as follows:

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Approval – Draw #12 (Cont'd)

1. Burch Hydro	\$ 74,567.00	(Pay Estimate No. 3)
2. Environmental Const.	12,000.00	(Liner repair)
3. S & S Engineers	12,760.00	(Liner Inspection)
4. Administrative	2,512.00	(cost of Town's water bill to aerate the lagoon & pay AAA Septic for pumping the lagoon)

Motion was made by Rod Burns to approve the Periodic Pay Request No. 3 from Burch Hydro in the amount of \$ 74,566.34, and Draw #12 in the amount of \$ 101,839.00. Dustin Sawyers made a second. Motion carried.

Boot Allowance increase. Motion was made by Dustin Sawyers to increase the boot allowance from \$ 150 per year to \$ 300.00 per year to allow each employee to purchase a summer and a winter pair of work boots. Rod Burns made a second. Motion carried.

GOOD OF THE ORDER. Nothing.

ADJOURNMENT

Motion was made to adjourn by Dustin Sawyers at 9:25 p.m., seconded by Rod Burns until the next regularly scheduled meeting on September 2, 2010.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary