

**WINFIELD SANITARY BOARD****MINUTES****JULY 1, 2010**

On July 1, 2010 at 7:02 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Ronald C. Stone and Rod Burns. Dustin Sawyers was absent. Others present: Gloria Chapman, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc.

**PUBLIC**

**MINUTES – Approval, June 3, 2010.** The minutes of the June 3, 2010 meeting were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

**FINANCIAL**

**Bills paid** – The bills paid for June 2010 were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

**Financial Review – Income/Expenses.** The financial statement for June 2010 was approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

**Billing Adjustments** – The billing adjustments in the amount of \$ 1,032.73 for the month of June 2010 were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

**REPORTS**

**Staff Reports** – Bill Harper was absent – no report.

**OLD BUSINESS**

**Wastewater System Improvements Project – Report.** Jesse Parker of S & S Engineers presented to the Mayor for signature a Notice of Termination for the Stormwater Permit for the wastewater system project, since the project is complete. He also presented to the Mayor the Certificate of Substantial Completion dated June 8, 2010 for the Larabee Lane Pump Station and replacement of the manhole behind Multicoat. He reported that DEP had completed their final inspection of the stations

and gave a good report. Motion was made by Ron Burns to accept the Certificate of Substantial Completion, and seconded by Ron Stone. Motion carried. Mr. Parker also presented Rover Construction's Change Order No. 2 in the amount of \$ 4,153.00. Motion was made by Rod Burns to approve Change Order No. 2, seconded by Ronald Stone. Motion carried.

With regard to the lagoon cleaning, the project is now 85% complete. Jesse reported that three of the four tears in the first lagoon had been repaired, and the cost estimate for the repairs was \$ 6,000.00. He presented the Mayor with a ten point list of lagoon cleaning procedures that would be sent with a letter to WV D.E.P. with regard to reseeded the first lagoon now that it is completely empty. He also presented the Mayor with a letter to WV D.E.P. requesting a time extension on Contract No.2 until September 30, 2010, since they say they did not receive the previous letter we sent regarding the time extension.

**2<sup>ND</sup> Stimulus Package – Sanitary Sewer Project .** Nothing to report.

## **NEW BUSINESS**

**Approval – Draw #11, Wastewater Construction Project.** Jesse Parker of S & S Engineers presented to the Board, Rover Construction's Periodic Pay Estimate No. 10 in the amount of \$ 53,201.87, and Burch Hydro Pay Request No. 2 in the amount of \$ 137,238.67, and Draw #11 in the amount of \$ 199,961.00. Payments from Draw #11 are as follows:

- |                       |              |                      |
|-----------------------|--------------|----------------------|
| 1. Rover Construction | \$ 53,201.87 | (Pay Estimate No.10) |
| 2. Burch Hydro        | 137,238.67   | (Pay Request No. 2)  |
| 2. S & S Engineers    | 9,520.00     | (Liner Inspection)   |

Motion was made by Rod Burns to approve the Periodic Pay Request No. 10 for Rover Construction, and Pay Request No. 2 from Burch Hydro, represented on Draw #11 in the amount of \$ 199,961.00, contingent upon receipt of the \$ 9,212.08 owed by Rover Construction to the Town of Winfield for damage to our Larabee Lane Pump Station which was caused when Rover crushed our sewer line. Ronald Stone made a second. Motion carried.

**GOOD OF THE ORDER.** Nothing.

## **ADJOURNMENT**

Motion was made to adjourn by Rod Burns at 8:46 p.m., seconded by Dustin Sawyers until the next regularly scheduled meeting on July 1, 2010.

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Ronald C. Stone, Chairman

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Gloria Chapman, Secretary