

**Winfield Municipal Building Commission**  
**Minutes**  
**April 26, 2012**  
**7:30 P.M.**

The Winfield Municipal Building Commission regular meeting was called to order at 7:30 P.M. on April 26, 2012 at the Winfield City Hall by Huey Lovejoy, Chairman.

**Members Present:** Huey Lovejoy, Bob Harvey, and Pat Woodrum. Steve Hanna and Sam Barnett were absent.

**Others Present:** Randy Barrett, Mayor; Jackie Hunter, Town Recorder; Gloria Chapman, Staff; Jessie Parker, City Engineer; Tim Lafon, City Counsel and SoJuanna Ellis of the Regional Intergovernmental Council.

**Public:** None present

**Minute Approval – March 22, 2011 meeting.** Motion was made by Pat Woodrum to approve the minutes of March 22, and seconded by Bob Harvey. Motion carried.

**Financial Report– March 2012.** Motion was made by Bob Harvey to approve the Financial Report and seconded by Pat Woodrum. Motion carried.

**Reports – Infrastructure Projects.** The Mayor reported that Phase III of the sidewalk project is still pending with the Department of Environmental Protection.

**OLD BUSINESS:**

**Old Water Plant Property.** The Mayor reported that demolition of the old water plant had been completed and seeding should be completed. He noted that the City received \$1100 from scrap metal retrieved from the blue tank. The first dumpster yielded approximately \$1200 in scrap metal and the second dumpster returned about \$800. The Mayor stated that the total return from scrap metal would almost pay for the asbestos abatement.

**Cemetery Storm Water Project.** Jessie Parker stated that C.J. Hughes has completed work at the cemetery and citizens living near by stated that the run off problem seemed to have been solved because everything was dry. He noted that there was a surplus of \$40,000 left after the project was completed. Jessie said that the Commission should be considering how best to use the remaining money but he would contact the United States Department of Agriculture to see what was allowed.

**New Municipal Building Committee – for building new City Hall/Police Station.**

The Mayor stated that the committee to begin a preliminary investigation to build a new Municipal Building had met and that he had asked the new Police Chief, John Perrine, to be part of the committee. He mentioned that problems with the ammonia levels at the sewer plant have presented problems and that the solution to these problems may supersede plans for the Municipal Building.

**Seal parking lot 21 Second Street and paint parking lines on lot and on Main Street.**

The Mayor reported that two estimates were received for sealing the parking lot at 21 Second Street and painting parking lines on lot and Main Street. Affordable Asphalt Maintenance Corp. of Parkersburg - \$1,230.40 and The Striping Co. LLC of Bancroft - \$1,350. Bob Harvey moved to accept Affordable Asphalt and Pat Woodrum made a second. Motion carried.

**NEW BUSINESS:**

**Draw No. 12 – Stormwater Construction Project.**

SoJuanna Ellis of RIC presented to the commission Draw #12, for the 30-day period commencing April 26, 2012. Included were Construction costs - \$116,961.09 Engineering Costs - \$8,654; Legal Services - \$5,950; The City of Winfield - \$6,026.66 and RIC Administrative Costs of \$2,776.56 with a total of \$140,368.31. Pat Woodrum moved to accept Draw #12 as presented. Bob Harvey made a second. Motion carried.

**Change Order No. 4 – Stormwater Project.**

Jessie Parker presented the 4<sup>th</sup> and final Change Order for the Stormwater Project. in the amount of \$24,748.40 to cover the cost of remobilizing equipment to install additional stormsewer, for removing sediment from the stream in Woodland Forest, adding rip rap to protect drop inlet at ball field, raising drop inlet D14-7, and time extension of 60 days to complete the installation of stormsewers and project closeout. Pat Woodrum moved to accept Change Order No. 4 as presented and Bob Harvey made a second. Motion carried.

**Engineering Addendum No. 6, S & S Engineers – stormwater project.**

Jessie Parker presented Addendum No. 6 to the Agreement for Engineering Services between City of Winfield, Municipal Building Commission and S & S Engineers as covered in: Exhibit C – Article 2

**Engineering Addendum No. 6 (cont'd)**

Section C.2.01 is hereby amended to include additional lump sum fee of \$ 3,860 for the design services under Paragraphs A.1.02 through A.1.06 of Exhibit A, bringing the total amount under this Article to \$144,250.00.

Section C.2.02 is hereby amended to include additional lump sum fee of \$ 3, 815 for the construction services under paragraph A.1.05 of Exhibit A, bringing the total amount under this Article to \$ 155,815.00. Bob Harvey moved to accept Engineering Addendum No. 6 as presented and Pat Woodrum made a second. Motion carried.

**Policy for Purchase and Sale of Property – review/revise.** Tabled until next month for further research.

**Good of the Order.** Nothing to Report

**Adjournment:** Motion was made by Pat Woodrum to adjourn at 8:05 p.m. until the next scheduled meeting. Bob Harvey made a second. Motion carried.

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Huey Lovejoy, Chairman

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Pat Woodrum, Secretary