

**WINFIELD SANITARY BOARD
SPECIAL MEETING**

MINUTES

**December 7, 2017
3:00 p.m.**

On Thursday, December 7, 2017 at 3:00 p.m. the special meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Mayor Randy Barrett, Chairman; Clarence Litton and Rod Burns, members.

Others present: Plant Manager, Bill Harper, Gloria Chapman, Secretary and City Attorney Tim LaFon. Also present were Tom Oxley, Jonathan Carpenter and Corey Smith of The Thrasher Group.

PUBLIC

None.

MINUTES

The minutes of the December 7, 2017 meeting were approved as presented.

FINANCIAL

Bill Approval. The bills paid for the month of November in the amount of \$ 46,600.77 were approved without objection.

Income/Expense. The financial statement for November was approved without objection.

Adjustments. The adjustments for the month of November in the amount of \$ 153.35 were approved without objection.

REPORTS

Chairman – comments/reports. The Mayor reported

Staff report. Plant manager Bill Harper

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Jonathan Carpenter of The Thrasher Group presented a Construction Cost Estimate Comparison between their design costs and Chapman Technical's design costs and also stated that the design will be 90% complete when they submit it to WV DEP in January. The report gave three scenarios for the total cost based on what our actual median household income is and which type of loan we get. Jonathan also stated that we could possibly get a "green initiative" grant from WV DEP for \$500,000 to help defer the total project cost.

Discuss MS-4 Program. The Mayor presented a letter from Scott Mandirola of WV DEP to the Board and to Jonathan Carpenter of The Thrasher Group and asked his opinion of what we are expected to do with regard to the MS-4 Program. Jonathan said that it looked to him that we are to continue to record our best management practices and to take samples at outfalls twice per year, but he said he would contact WV DEP and find out for sure and get back with us.

NEW BUSINESS

None.

GOOD OF THE ORDER

Adjournment.

Motion was made by Rod Burns at 8:06 p.m. to adjourn.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary