

**WINFIELD SANITARY BOARD
SPECIAL MEETING**

MINUTES

**October 19, 2017
7:00 p.m.**

On Thursday, October 19, 2017 at 7:00 p.m. the special meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 12248 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Mayor Randy Barrett, Chairman, Recorder Jackie Hunter and Clarence Litton and Rod Burns, members.

Others present: Plant Manager, Bill Harper, Gloria Chapman, Secretary, and City Attorney, Tim LaFon. Also present were Tom Oxley, Jonathan Carpenter and Corey Smith of The Thrasher Group.

PUBLIC

None.

MINUTES

The minutes of the September 7th, 2017 meeting were approved with the correction that Rod Burns was present on that date.

FINANCIAL

Bill Approval. The bills paid for the month of September in the amount of \$ 38,622.90 were approved without objections.

Income/Expense. The financial statement for September was approved without objection.

Adjustments. The adjustments for the month of September in the amount of \$ 61.06 were approved without objection.

REPORTS

Chairman – comments/reports. The Mayor reported to the members that The Thrasher Group was present at the last Council meeting and presented the new design plan for the SBR plant and to answer any questions.

Staff report. Plant manager Bill Harper reported that the ammonia reading for September was 14.9 mg/L. Bill also stated that for the last three months the suspended solids were above the required limits and he had no idea why. Bill also said that they were called out last Sunday for line problems in Woodland Forest. He reported that they ran a camera through the line and found roots in the line and made the necessary repairs.

UNFINISHED BUSINESS

Thrasher Engineering's recommendation for new wastewater plant. Jonathan Carpenter of The Thrasher Group presented a Construction Cost Estimate Comparison between their design costs and Chapman Technical's design costs and also stated that the design will be 90% complete when they submit it to WV DEP in January. The report gave three scenarios for the total cost based on what our actual median household income is and which type of loan we get. Jonathan also stated that we could possibly get a "green initiative" grant from WV DEP for \$500,000 to help defer the total project cost.

Discuss MS-4 Program. The Mayor presented a letter from Scott Mandirola of WV DEP to the Board and to Jonathan Carpenter of The Thrasher Group and asked his opinion of what we are expected to do with regard to the MS-4 Program. Jonathan said that it looked to him that we are to continue to record our best management practices and to take samples at outfalls twice per year, but he said he would contact WV DEP and find out for sure and get back with us.

NEW BUSINESS

None.

GOOD OF THE ORDER

Adjournment.

Motion was made by Rod Burns at 8:06 p.m. to adjourn.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary