

WINFIELD SANITARY BOARD

MINUTES November 3, 2016 7:00 p.m.

On Thursday, November 3, 2016 at 7:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members and Chairman Randy Barrett.

Others present: Bill Harper, Wastewater Treatment Plant Manager, City Attorney Tim LaFon, Greg Belcher of Chapman Technical Group and Gloria Chapman, Secretary.

PUBLIC None.

MINUTES

The minutes of the October 6, 2016 meeting were approved as presented without objection.

FINANCIAL

Bills paid – F1 for October 2016. Hearing no objection, the bills paid for the month of October in the amount of \$ 53,845.69 were approved without objection.

Financial Statements – F-2 for October 2016. The financial statement for October was approved without objection.

Adjustments F-3 for October 2016. The adjustments for October in the amount of \$ 107.65 were approved without objection.

REPORTS

Chairman – comments/reports.

Mayor Barrett reported that the Oshel Craigo apartments have been approved for construction. Bill Harper stated that there already was a 4” tap on site, but that would have to be increased to handle the increased flow of an apartment complex.

Staff Report.

Bill Harper, Wastewater Plant Manager reported that the ammonia level for October was 18.6 mg/L. Bill stated that the only thing in addition to their general maintenance was raising the manhole on Valley Street. The Mayor stated that a resident was putting in a new driveway and it ran right over top of the manhole, so the resident agreed to pay the \$ 700.00 for material & labor to have the manhole raised.

UNFINISHED BUSINESS

Chapman Technical's report regarding new wastewater treatment plant. Greg Belcher of Chapman Technical reported that he checked with WV DEP on approval of the Facilities Plan, but they were not finished evaluating it yet, and required some additional worksheets from Todd Dingess (Accountant with Smith, Cochran and Hicks) to be submitted.

MS4 Storm Water Program. Mayor Barrett reported that Council approved the second reading of the MS-4 Ordinance that was presented to them with the change made for grass and leaves not going into the storm drains.

New manhole north of the Elementary School. The Mayor reported that Benchmark Construction had completed the installation of the manhole in front of the Elementary School. The Mayor stated that the invoice for the work performed was \$ 9,600, which was much higher than the original estimate of \$ 5,000 - \$6,000. After discussion, motion was made by Clarence Litton to approve payment of the Benchmark invoice at \$ 9,600.00. Motion carried.

NEW BUSINESS

Sovine Electric invoice to repair electrical panel at wastewater plant.

After discussion, Clarence Litton made a motion to approve the invoice from Sovine Electric under the condition they submit a revised invoice that states the \$ 5,500 includes work performed to repair the electrical panel and a Ford Superduty Bucket truck and it must be signed. Motion carried.

GOOD OF THE ORDER

Nothing.

ADJOURNMENT

Motion was made to adjourn by Clarence Litton at 7:26 p.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary