

WINFIELD SANITARY BOARD

MINUTES

August 11, 2016
7:00 p.m.

On Thursday, August 11, 2016 at 7:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members and Chairman Randy Barrett.

Others present: Bill Harper, Wastewater Treatment Plant Manager, City Attorney Tim LaFon, Greg Belcher of Chapman Technical Group and Gloria Chapman, Secretary.

PUBLIC None.

MINUTES

The minutes of the July 7, 2016 meeting were approved with the correction made by Clarence Litton stating that he was present at the meeting, and the minutes stated he was absent.

FINANCIAL

Bills paid – F1 for July 2016. Hearing no objection, the bills paid for the month June in the amount of \$ 41,884.86 were approved without objection.

Financial Statements – F-2 for July 2016. The financial statement for July was approved without objection.

Adjustments F-3 for July 2016. The adjustments for July in the amount of \$ 621.13 were approved without objection.

REPORTS

Chairman – comments/reports.

Mayor Barrett reported that the Open Forum that was held at the City Council meeting on July 12 had good attendance by the public and a lot of their questions and concerns were addressed. The Mayor stated that if you were not able to attend the Open Forum, a video of the Q & A period is on our website for the public to view.

Staff Report.

Bill Harper, Wastewater Plant Manager reported that the ammonia level for July 19.5 mg/L and he stated that he already had the reading for August and it was 27.7 mg/L. Again, he reiterated that there seems to be no explanation for the rise in the reading.

UNFINISHED BUSINESS

Chapman Technical's report regarding new wastewater treatment plant. Greg Belcher of Chapman Technical reported that WV DEP is currently reviewing our Facility Plan. Once they approve it, the Final Plan will be turned in to them for approval. He stated that it shouldn't take very long to approve the Facility Plan.

MS4 Storm Water Program. Mayor Barrett stated that the next step of our MS-4 compliance is getting Ordinances prepared for approval from the City Council. He asked Greg Belcher of Chapman Technical to have some sample ordinances to present for our next meeting.

NEW BUSINESS

Woodrum Lift Station – new pumps. Bill Harper reported that he researched for a conversion kit to convert the E1 Station to Flygt, but they only offered a Simplex conversion kit, which is only one pump, and the E1 station has two pumps and the two pumps have the ability to communicate with each other and alternate which pump is in use. Bill stated Precision Pump did not have a panel box that would operate two pumps and that in order to upgrade to Flygt, the panel box is too expensive. Bill said the estimate to repair one of the E1 pumps is \$ 850.00, and he has two others that will also need repaired. The Mayor stated that we have to get the first pump repaired, and will be sending the other two for repair estimates.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made to adjourn by Clarence Litton at 7:31 p.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary