

WINFIELD SANITARY BOARD

MINUTES

July 7, 2016
7:00 p.m.

On Thursday, July 7, 2016 at 7:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members and Chairman Randy Barrett.

Others present: Bill Harper, Wastewater Treatment Plant Manager, City Attorney Tim LaFon, Greg Belcher and Randy Blankenship of Chapman Technical Group and Gloria Chapman, Secretary.

PUBLIC None.

MINUTES

The minutes of the June 2, 2016 meeting were approved without objection.

FINANCIAL

Bills paid – F1 for June 2016. Hearing no objection, the bills paid for the month June in the amount of \$ 70,430.62 were approved without objection.

Financial Statements – F-2 for June 2016. The financial statement for June was approved without objection.

Adjustments F-3 for June 2016. The adjustments for June in the amount of \$ 2,807.72 were approved without objection. Gloria Chapman explained that the adjustments included adjustments made by WV American Water for changing out customers meters.

REPORTS

Chairman – comments/reports.

Mayor Barrett reported that there will be an Open Forum for the public at the next City Council meeting on July 12 and that Greg Belcher would be there to explain the new plant, along with Todd Dingess of Smith, Cochran and Hicks, who will explain the financing options to the public and answer any questions that they may have.

Staff Report.

Bill Harper, Wastewater Plant Manager reported that we had an excursion for the month of June on suspended solids removal. The reading should be 85%, and our reading was 79%. Bill stated that Randy Blankenship of Chapman Technical spoke with WV DEP, and they felt it was a one-time problem and there would be no fine for the excursion. The ammonia reading for June was 10.2 mgL. Also Bill Harper explained to the members that at the Woodrum Lift Station, which is an E-1 Station that consists of a fiberglass tank with two pumps; both of the pumps failed and he replaced them with spares that he had, but now he will need to either get new spares or rebuild the old ones. The approximate cost of rebuilding the pump is \$ 2,000. Bill also reported that he had two pumps at Winfield Way that had to be replaced and two at the Riding Ring that went out, so we would be seeing some expense for rebuilding pumps in the coming months.

UNFINISHED BUSINESS

Chapman Technical's report regarding new wastewater treatment plant. Greg Belcher of Chapman Technical presented to the members picture boards showing the completed site plan for the new wastewater treatment plant.

MS4 Storm Water Program. Mayor Barrett reported that he had sent a certified letter to Mr. Andy Parsons of WV DEP requesting an extension for the requirement for the City entering the MS4 Program, but he has not received a reply yet. Also, the Mayor reported that the outfall signs have been installed.

NEW BUSINESS

None.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 7:36 p.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary