

**MINUTES OF THE CITY COUNCIL  
SPECIAL MEETING  
February 21, 2023  
6:00 p.m.**

Mayor Randy Barrett called the meeting of the Winfield City Council to order on February 21, 2023 at 6:00 p.m. at Winfield City Hall, 12448 Winfield Road, Winfield, WV.

**Attendance:**

**Members Attending:** Randy Barrett, Mayor; Joe Rumbaugh, Scott Morris, Kevin Karnes, and Ryan Powers members; David Mattocks, Recorder.

**Staff Present:** Nikki Phillips, City Clerk/Treasurer; Tim LaFon, City Counsel; Richie Ferguson, Maintenance; Jeff Losh, Chief of Police.

**Absent:** Dana Campbell

**Public/Guests:** Terrance Wiseman, JB McClusky and Skylar Wotring, WV State Auditor's Office, Officer Terry Mills

**Approval of Minutes** Hearing no objections or questions, Ryan Powers moved to approve the minutes of the January 10, 2023 regular meeting. Motion carried

**FINANCIAL:**

**Bills Paid.** Hearing no objections or questions, Ryan Powers moved that the bills paid for the month of January 2023 in the amount of \$155,916.02 be approved. Motion carried.

**General Fund Financial Statement.** Hearing no objections or questions, Ryan Powers moved that the financial statement for the month of January 2023 be approved. Motion carried.

**Coal Severance Fund Financial Statement.** Hearing no objections or questions, Ryan Powers moved that the Coal Severance Statement for January 2023 be approved. Motion carried.

**A.R.P.A.** Hearing no objections or questions, Ryan Powers moved to approve the A.R.P.A. statement as presented. Motion carried.

**OPEN CHECKBOOK**- Presentation made by State Auditor, J.B. McClusky and Skylar Wotring outlining the City's Transparency website and financial software.

**REPORTS, QUESTIONS & DISCUSSIONS:**

**Police and Municipal Staff Report.** Jeff Losh reported on lack of new candidates/officers, had a meeting to discuss juveniles with Middle and High School, and working with DHHR and families. Randy Barrett, Mayor conducts swearing in of Officer Terry Mills.

**Wastewater System/Treatment Plant Report.** Richie Ferguson gave an update on City Maintenance. New Engineer onboard. DEP inspection on Friday, February 24, 2023 to see sludge and where it is being spread.

**Community Center.** Cleaned and removed items from walls and preparing to paint.

**Sale of 5983 Rocky Step Road, Winfield** – Auction scheduled for Thursday, March 2, 2023 at 4pm.

**UNFINISHED BUSINESS:**

**Infrastructure Projects Utilizing the American Rescue Plan Relief Funds/General Funds.** Nothing to report.

**Premium Only Plan Section 125 Cafeteria Plan.** Discuss Pros/Cons of implementing a POP Section 125 Cafeteria Plan. Discussion is Tabled for next month's meeting – Ryan Powers motioned that Nikki Phillips prepare the new Cafeteria Plan document with a start date of July 1, 2023 for approval.

**Annex Road.** Mayor Barrett reported that an individual or business at the end of the proposed annexed road must request to come into city limits.

**Proceed with Home Rule.** Tim Lafon will coordinate with Nikki Phillips a timeline for the advertisement and hearing dates once council proposes what you are going to do with the Home Rule that could not be done otherwise.

## **NEW BUSINESS:**

**Zoning from Planning Commission.** Planning Commission approved as part of the new Comprehensive Plan to rezone the property on 2<sup>nd</sup> Street for 2 duplexes (4 townhomes). Ryan Powers motion to approve the rezoning request.

**Mowing Bid Packets.** Kevin Karnes motioned to send out the bid packets for Mowing.

**Budget Revision #2/Donation Requests.** Ryan Powers motion to add \$1500 for donations and \$14,927 to Capital Projects, and to accept the remainder of Budget Revision #2 as presented.

- Increase B&O Tax Revenue - \$110,000
- Increase Video Lottery Revenue - \$3,500
- Increase Gas & Oil Severance Tax Revenue - \$5,600
- Increase Rents/Royalties Revenue -\$2,500
- Increase Interest Earned Revenue -\$5,800
- Increase Miscellaneous Revenue - \$3,700
- Increase State Govt Grants Revenue - \$13,750
- Increase Planning and Zoning Expense - \$3,000
- Increase City Hall Expense - \$23,500
- Increase Election Expense - \$2,325
- Increase Mayor's Office Expense - \$2,100
- Increase City Council Expense - \$3,248
- Increase General Gov't -\$14,927
- Increase Streets - \$95,750

#1 - Donation request for Winfield High School Tennis Team – Ryan Powers motion to donate \$500. #2 – Donation request for Winfield High School Choral Boosters – Ryan Powers motion to donate \$500. #3 – American Legion Post 187 – Table, request additional paperwork to support.

**City Employee Pay Increases.** City Council considered pay scale for all city employees and decided to increase hourly rate of pay effective February 23, 2023:

Receptionist	\$14.00	Ryan Powers motion to approve.
Bldg Insp/Plant	\$22.42	Scott Morris motion to approve.
Plant Manager	\$35.00	Kevin Karnes motion to approve.
Plant Operator	\$19.27	Scott Morris motion to approve.
Receptionist	\$14.00	Ryan Powers motion to approve.
Municipal Clerk	\$20.50	Ryan Powers motion to approve.
City Clerk	\$35.00	Ryan Powers motion to approve.

**New Police Cruiser.** Chief Losh gave overview of current cruisers. We need one additional and we have two cruisers that are no longer usable. Recommended to add a Police Cruiser to next year's budget.

**Set date for Budget Work Session.** Date set for March 7, 2023 at 5:30 pm.

**GOOD OF THE Order:**

**ADJOURNMENT**

With no further business, Joe Rumbaugh moved that the meeting be adjourned at 8:27 p.m. until the next scheduled meeting.

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Randy L. Barrett, Mayor

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Dave Mattocks, Recorder